



Innovative Solutions
for a Changing World™

11/30/2015

Public Advisory Committee (PAC) Meeting Package

Holden Chambers – Holden, Alberta

November 23, 2015

Re-Scheduled:

Beaver County Chambers – Ryley, Alberta

November 30, 2015

**PAC AGENDA
(PRELIMINARY)
NOVEMBER 30, 2015 @ 6:00PM
BEAVER COUNTY CHAMBERS,
RYLEY, AB**

REGULAR MEETING

1. Call to Order

2. Additions/Deletions to Agenda

3. Approval of Minutes

3.1 The Minutes of the Regular meeting of October 27, 2015

4. Regular Reports (Consensus Agenda)

4.1 FUAL

5. Conferences/Training:

5.1 Board Calendar

6. Correspondence

6.1 As required

7. Community Topics:

7.1 FIO – FIN-016 - Secure Loads Policy – recommendation to Board

7.2 Program Updates

a) Recycling bins – Tofield

b) Collection bins at Bruce

c) M. Giebelhaus – County Bottle Depot – Holden

7.3 Open House – Dates, topics discussion

7.4 FIO – Communication Action Plan

8. In-Camera Session :

8.1 As required.

9. Motions Arising From In-Camera Session:



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**PAC AGENDA
(PRELIMINARY)
NOVEMBER 30, 2015 @ 6:00PM
BEAVER COUNTY CHAMBERS,
RILEY, AB**

9.1 As Required

10. Adjournment:

10.1 Motion for Adjournment

PRELIMINARY



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

October 27, 2015

Beaver County Chambers, Ryley, AB

6:00 p.m.

PAC MEMBERS present at commencement:

- Dwayne Metro – PAC Chairman
- Jorge Mendoza – PAC Member
- Tracey Boast-Radley – PAC Member
- Ernie Whiteside – PAC Member
- Marc Svenson – PAC Member

ADMINISTRATION present at commencement:

- Pierre Breau, P. Eng. – General Manager
- Ron Yarham – Board Chairman/Ex officio
- Anne Ruzicka – Communication Coordinator

MUNICIPAL MEMBERS present at commencement:

- Amber Hennig – Recreational coordinator Town of Viking
- Arnold Hanson – Beaver County

MEMBERS absent at commencement:

- Cindy Neufeld-CAO Town of Tofield
- Katherine Whiteside – CAO Village of Viking
- Janet Winsnes – CAO Village of Ryley

OTHER absent at commencement:

- Marilyn Booth – Executive Assistant

1. Call to Order (Regular Meeting)

PAC Chairman Metro called the meeting to order at 5:58 pm

2. Additions/Deletions to the Agenda

N/A

3. Reading and Approval of the Minutes

15 022 ***MOVED by Member Mendoza that the Minutes from June 22, 2015 be approved as circulated.***

CARRIED

4. Regular Reports (Consensus Agenda)

5. Conferences/Training

5.1 Events Calendar – Updated

6. Correspondence

6.1 As required

7. PAC Matters

Community Topics:

- a. Issue and concern – C & D at Lindbrook – staff to review and return with options.
- b. How many Transfer Stations are needed in Beaver County – Open House will discuss.
- c. Open Houses: Will suggest dates and topics at next meeting.

8. In-Camera Session

- 8.1 As required

9. Motions Arising from In-Camera Session

- 9.1 As required

10. Meeting Evaluation

- 10.1 As required

11. Adjournment

15 023 *MOVED by Member Whiteside to adjourn the meeting at 8:15pm.*

CARRIED

The next regular meeting of the Board will occur on November 23, 2015 at 6:00 p.m at the Holden Chambers, Holden, AB.

Chairperson

GM

4.1 FOLLOW-UP ACTION LIST (FUAL) – 2015-11-30

DATE	REPORT	WHO	ACTION	TARGET (Status)
2015-03-02	Present an ISO 14001:2004 re-certification update	GM		On Going
2015-03-23	15 010 Present 1998 by-law for rules of ex-officio be presented to the commission to be updated	GM		2015.11.23
2015-03-23	Set dates for Open House			2015.10.27
2015-04-27	Set additional Meeting dates	GM		2015.11.23
2015-04-27	15 020 That the Presentation of Communications Strategy will be approved as presented			COMPLETE
2015-06-22	7.1 Secure Loads Policy	GM	Bring forward policy	2015-11-30

5.1 BOARD EVENTS CALENDAR - 2015-11-23

DATE(S)	TIME	EVENT	LOCATION	COMMENTS
Oct 27 2015	6:00 – 7:00 pm	PAC Meeting	Beaver County Chambers	
Nov 19 2015	6:00 – 8:00 pm	Board Meeting	Holden Chambers	Organizational and Regular Meeting
Nov 23 2015	6:00 – 7:00 pm	PAC Meeting	Holden Chambers	
Dec 5, 2015	TBD	BMS Annual Christmas Party	Ryley Community Hall	If you wish to attend please contact Anne Ruzicka
Dec 17 2015	6:00 – 8:00 pm	Board Meeting	Beaver County	Regular Meeting, Budget

TITLE: SECURE LOAD POLICY

Date Approved by Board:

Resolution No.:XX-XXX

Lead Role: GM

Replaces: N/A

Last Review Date: N/A

Next Review Date:

Administrative Responsibility: GM

Revision Date:

Policy Statement

It is Beaver Municipal Solutions vision to ensure the safe disposal of waste and to enhance the quality of life for the people of Beaver County. Accumulation of litter in ditches along local highways is unsightly and a nuisance for our neighbours and community. Costs associated with cleaning these ditches are incurred by Beaver Municipal Solutions.

Failure to comply with this secure load policy may result in a minimum \$250 surcharge being applied at the discretion of the site operator to the load to offset cleanup costs. This policy will take effect January 1, 2016.

Beaver Municipal Solutions has adopted a policy that all loads entering and exiting our facilities, specifically the landfill site in Ryley and the Tofield, Lindbrook, Viking and Kinsella Transfer Stations must be secured to prevent waste and litter from blowing off transport vehicles onto roadways and into ditches.

Guidelines

1. All loads shall be secured or tarped from the point of origin to prevent spilling or scattering of material during transport.
2. Vehicle and trailer end gates should be in the up or closed position so as to prevent spilling or blowing of material during transport.
3. Scale attendants may require customers to uncover loads to inspect the contents of the load.
4. Unsecured loads may be charged a minimum \$250 surcharge at the discretion of the site operator.
5. Refusal to pay the surcharge or if the site operator believes the contents to be unsafe to unload will result in the load being refused and a call made to the local authorities.