



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

November 20, 2014

Beaver County Chambers, Ryley AB

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

- Ronald Yarham – Chairman
- Brian Ducherer – Vice-Chairman
- Harold Conquest – Director
- Jason Ritchie - Director
- Bernie Marko – Director

ADMINISTRATION present at commencement:

- Pierre Breau, P. Eng. – General Manager/Chief Administrative Officer
- Juvy Ceniza, CMA – Director, Finance/Acting Chief Financial Officer
- Aaron Hills – Vice-President, Operations
- Sebastian Rodolfo – Controller
- Tina Courtney – Executive Assistant

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called the meeting to order at 5:58 p.m.

2. Additions/Deletions to the Agenda

- 7.6 RFD - Mobile Fall Protection
- 7.7 RFD - Rigid Fall Protection

**14-094 *MOVED by DIR Ducherer that the Agenda
be approved with changes as circulated***

CARRIED

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of October 23, 2014

**14-095 *MOVED by DIR Ritchie that the minutes
of the Regular Meeting of
October 23, 2014 be approved.***

CARRIED

3.2 The Minutes of the Special Meeting of November 13, 2014

**14-096 *MOVED by DIR Ducherer that the
minutes of the Regular Meeting of
November 13, 2014 be approved.***

CARRIED

4. Regular Reports (Consensus Agenda)

- 4.1 Strategic Plan Priorities Chart Update
- 4.2 Follow Up Action List
- 4.3 Financial Report – 10 Month Period – Jan 1 – Oct 31, 2014

14-097 **MOVED by DIR HAROLD that the Consensus Agenda be accepted for information as presented.**

CARRIED

5. Conferences/Training

5.1 Board Events Calendar - Updated

6. Correspondence

6.1 Village of Ryley, Nov 4,2014 – Community Impact Study and Recreation Project Planning

7. Board Matters

7.1 RFD -Appointment of Auditors

14-098 **MOVED by DIR Ducherer that Yaremchuk and Annichiaricco Chartered Accountants be appointed as external financial auditors to the Board of Directors of the Beaver Regional Waste Management Services Commission for the 2014 fiscal year to conduct such audit services as required to comply with the requirements of the Municipal Government Act.**

CARRIED

7.2 BDR – Recreation Project Conceptual Planning.

14-099 **MOVED by DIR Ducherer that staff proceed with the five steps outlined in the Board Direction Request:**

- 1. Development of possible recreational facility options be made in conjunction with the newly-constituted BMS Public Advisory Committee and representatives of the five member municipal Councils;**
- 2. Staff with the assistance of consultants, as required, (most notably landscape architects) would develop optional concepts. Staff internal resources could develop engineering infrastructure designs and costing;**
- 3. Optional conceptual designs would be reviewed with the PAC and member representatives, and then presented to the BMS Board for comment;**
- 4. Review of options would consider integration with current BMS operations and plans, integration/possible conflict with recreational initiatives currently being pursued by municipal members (i.e. Beaver Regional Partnership recreational plan) as well as long-term economic benefits and costs;**
- 5. The 2015 budget would carry a \$100,000 budget for external**

consulting costs, and the 2015 – 2019 capital plan would indicate a “placeholder” allocation of funds of \$1.2 million in each of 2016 and 2017 for construction of a recommended positive community impact development, independent of funds assigned for landfill closure infrastructure.

CARRIED

7.3 RFD – Public Advisory Committee – Candidates for Committee

14-100 **MOVED by DIR Marko to table for further discussion In- camera.**

CARRIED

7.4 RFD – Employee Handbook, Change to Clause, Restriction on Employee being Councilors of Member of Municipalities.

14-101 **MOVED by DIR Conquest that we amend Clause 6.11 in the Employee Handbook to allow non-supervisory employees to run for Stakeholder Council positions, as follows: Employees who are in the 4 Senior Management positions including the CAO, shall not hold a Councillor position with a Stakeholder Council, effective November 30, 2014.**

CARRIED

7.5 FIO – Preliminary 2015 Budget.

7.6 RFD – Mobile Fall Protection

14-102 **MOVED by DIR RITCHIE that the Board approve the 2014 capital purchase of one previously used Articulating Boom Lift, Model JLG 450AJ, Vintage 2011 in the amount of \$55,000 + applicable tax from Levitt Machinery, 11015 – 186 Street, Edmonton, Alberta. Purchase is conditional of NDT Certification (Non-Destructive Testing)**

CARRIED

7.7 Rigid Fall Protection

14-103 **MOVED by DIR Marko that the Board pre-approve the 2015 capital purchase of design, supply and install of one rigid rail fall protection system for mechanical shop in the amount of \$20,890 + applicable tax from Trittech Fall Protection Systems Ltd, 3610 Manchester Road S.E., Calgary, Alberta. Purchase is conditional on satisfactory review of existing structural drawings.**

CARRIED

8. In-Camera Session

8.1 FOIP 25 (1)

8.2 FOIP 17 (1)

14-104 **MOVED by DIR Conquest to go In-Camera at 7:30 p.m.**

CARRIED

14-105 **MOVED by DIR Marko to go Out-of-Camera at 9:18 p.m.**

CARRIED

9. Motions Arising from In-Camera Session

9.1 14-106 **MOVED by DIR Ducherer that we prepare and submit an offer to purchase for the property located on the North West section of 10-50-17-W4.**

CARRIED

9.2 14-107 **MOVED by DIR Conquest that the CAO/GM contract of hire be approved, as amended.**

CARRIED

10. Meeting Evaluation

10.1 Director Form

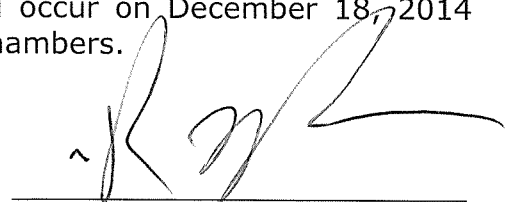
11. Adjournment

11.1 Motion for Adjournment

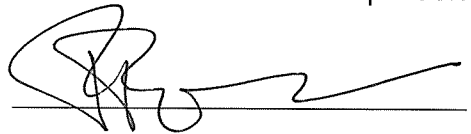
14-108 **MOVED by DIR Marko to adjourn the meeting at 9:30pm p.m.**

CARRIED

The next regular meeting of the Board will occur on December 18, 2014 at 6:00 p.m at the Beaver County Council Chambers.



Chairperson



CAO/GM

CAO/GM