



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

February 19, 2015

Beaver County Chambers, Ryley AB

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

- Ronald Yarham – Chairman
- Brian Ducherer – Vice-Chairman
- Harold Conquest – Director
- Jason Ritchie – Director
- Bernie Marko – Director

ADMINISTRATION present at commencement:

- Pierre Breau, P. Eng. – General Manager/Chief Administrative Officer
- Juvy Ceniza, CMA – Director, Finance/Acting Chief Financial Officer
- Sebastian Rodolfo – Controller
- Tina Courtney – Executive Assistant

GUESTS present at commencement:

- Meaghan Colpitts – Assistant Process Engineer
- Tariq Medina – Assistant Process Engineer

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called the meeting to order at 5:54 p.m.

2. Additions/Deletions to the Agenda

15-009 *MOVED by DIR Ducherer that the Agenda be approved with changes as circulated*

CARRIED

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of January 22, 2015

15-010 *MOVED by DIR Conquest that the Minutes from January 22, 2015 be approved as circulated.*

CARRIED

4. Regular Reports (Consensus Agenda)

- 4.1 Strategic Plan Priorities Chart Update
- 4.2 FUAL – Updated
- 4.3 Financials
 - .1 Interim Statements to January 31, 2015
 - .2 Capital Projects Update

15-013 *MOVED by DIR Marko that the Consensus Agenda be accepted for information as presented.*

CARRIED

5. **Conferences/Training**

5.1 Board Events Calendar - Updated

6. **Correspondence**

6.1 As required

7. **Board Matters**

7.1 RFD – Policy FIN 015 – US Dollar Account

15-014 **MOVED by DIR Ducherer that the Commission approve Policy FIN 015-US Dollar Account. It is noted that USD held at any point in time must not exceed \$ 1,000,000.**

CARRIED

7.2 RFD – Policy HUM-008 Wellness and HUM-009 Employee Clothing and Personal Protective Equipment.

15-015 **MOVED by DIR Marko that the Commission approve Policy HUM-008 Wellness Benefit and HUM-009 Employee Clothing and Personal Protective Equipment.**

CARRIED

7.3 FIO – Pay-for Performance and Performance Management (PP – PM) – Update

7.4 FIO – 5 Year Plan – Update; Discussion of Surplus Distribution

Submitted for information.

7.5 RFD – Reserve for Capital Funding for 2014 Carry-over Projects

15-016 **MOVED by DIR Conquest that the Commission approve a reserve fund of \$3,689,460 for carry-over of 2014 capital projects for expenditure in 2015 in accordance with the approved operating and capital budgets for 2015.**

CARRIED

7.6 RFD – Bank Credit Line Renewal

15-017 **MOVED by DIR Marko that the Commission approve the renewal of the Municipal Revolving Credit Line with ATB Financial in accordance with the resolution document provided.**

CARRIED

7.7 RFD – Extension of City of Edmonton Hauling Contract

15-018 **MOVED by DIR Ritchie that the Commission approve extension of the City of Edmonton hauling contract per city purchase order R916277 June 2, 2011, through to December 31, 2016, and request the Minister of Municipal Affairs to approve the extension of the contract pursuant to Ministerial Order L:056/14.**

CARRIED

8. In-Camera Session

8.1 As required

15-011 **MOVED by DIR Ducherer to go In-Camera at 6:03 p.m.**

CARRIED

15-012 **MOVED by DIR Ritchie to go Out-of-Camera at 7:12 p.m.**

CARRIED

15-019 **MOVED by DIR Ducherer to go In-Camera at 7:40 p.m.**

CARRIED

15-023 **MOVED by DIR Marko to go Out-of-Camera at 10:27 p.m.**

CARRIED

9. Motions Arising from In-Camera Session

9.1

15-020 **MOVED by DIR Ducherer that the Board enter into a land lease agreement, in principal, with NuPower Energy Corporation subject to legal due diligence, in accordance with the proposal.**

CARRIED

9.2

15-021 **MOVED by DIR Conquest that BMS prepare an offer to sell W4-17-50-15 S ½, in principal to the former owners subject to negotiation of satisfactory terms.**

CARRIED

9.3

15-022 **MOVED by DIR Marko that the Board submit a proposal regarding the sale of W4-17-50-15 E, as amended.**

CARRIED

10. Meeting Evaluation

10.1 Director Form

11. Adjournment

11.1 Motion for Adjournment

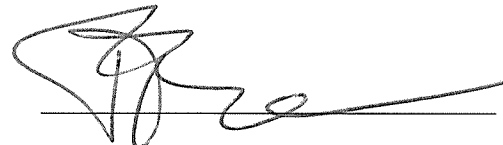
15-024 **MOVED by DIR Yarham to adjourn the meeting at 10:30pm.**

CARRIED

The next regular meeting of the Board will occur on March 19, 2015 at 6:00 p.m at the Town of Tofield Chambers.



Chairperson



CAO/GM