



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

June 18, 2015

Viking Chambers, Viking AB

3:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie – Director
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager/Chief Administrative Officer
Juvy Ceniza, CMA – Chief Financial Officer
Aaron Hills – VP Operations
Tina Courtney – Executive Assistant

GUESTS present at commencement:

Meaghan Colpitts – Assistant Process Engineer
Tariq Medina – Assistant Process Engineer

ADMINISTRATION missing at commencement:

Sebastian Rodolfo – Controller

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called the meeting to order at 3:09 p.m.

2. Additions/Deletions to the Agenda

15-018 **MOVED by DIR Ducherer that the Agenda
be approved with changes as circulated**

CARRIED

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of May 21, 2015

15-019 **MOVED by DIR Ritchie that the Minutes
from May 21, 2015 be approved as
circulated.**

CARRIED

4. Regular Reports (Consensus Agenda)

- 4.1 Strategic Plan Priorities Chart Update
- 4.2 FUAL – Updated
- 4.3 Financials
 - 4.3.1 First quarter F/S
 - 4.3.2 Capital Projects Update
- 4.4 Operations Update
- 4.5 Communications Update

15-020 **MOVED by DIR Marko that the Consensus Agenda be accepted for information as presented.**

CARRIED

5. Conferences/Training

5.1 Board Events Calendar - Updated

6. Correspondence

6.1 As required

7. Board Matters

7.1 RFD – Extension of Mobile Waste Transfer Service

15-021 **MOVED by DIR Conquest that the mobile transfer station service to Bruce and Holden be continued for an additional three month term ending October 1st, 2015.**

CARRIED

7.2 RFD – Adoption of George Cuff & Associates Governance Review Report.

15-022 **MOVED by DIR Ducherer that the Commission adopt the recommendation for the Governance Review Report prepared by consultant George B. Cuff and Associates Ltd as revised May 4, 2015.**

15-023 **MOVED by DIR Ritchie that the commission work with the Beaver Regional Partnership to implement the recommendation in as timely a manner as possible, and accordingly request a meeting with Beaver Regional Partnership representatives to develop an implementation plan, including recommendation on the selection of external advisors as deemed to be required;**

15-024 **MOVED by DIR Conquest that where the Commission can act independently on a recommendation, the Commission implement the recommended action plan.**

CARRIED

7.3 RFD – Grant Policy

15-025

MOVED by DIR Conquest that the Policy FIN-013 Grants to Not-for-Profit Community Organizations be revised as presented.

Revisions noted below:

5. Grants will be made to organizations that have applied via the application process noted in section 3 through evaluation by the General Manager with maximum limit of grant to an organization through the General Manager of \$2,500.00. Grant amounts in excess of \$2,500.00 through the advertised application process will be made by Board motion.

6. The General Manager and/or Board Chairman can approve of discretionary grants made to community organizations that conform to the general rules of Section 2 throughout the year subject to the following:

a. the General Manager can approve of discretionary grants to community organizations up to \$2,500 per organization per year;

b. the Board Chairman can approve of discretionary grants to community organizations up to \$5,000 per organization per year, subject to recommendation by the General Manager;

c. all discretionary community organization grants must be reported to the Board at its next meeting.

d. if the GM is unavailable for recommendation for any reason, the Board Chairman can solicit a majority vote of the Board via phone call vote or other means of communication.

CARRIED

8. In-Camera Session

8.1 As required

15-027

MOVED by DIR Yarham to go In-Camera at 5:12 p.m.

CARRIED

15-029

MOVED by DIR Marko to go Out-of-Camera at 6:52 p.m.

CARRIED

9. Motions Arising from In-Camera Session

9.1

15-028 **MOVED by DIR Ducherer that**

- a) *the CAO/GM 2014 performance evaluation and assessment, and bonus, be approved, as presented;*
- b) *the CAO/GM 2015 performance evaluation assessment metrics be approved, as presented and amended.*

CARRIED

10. Meeting Evaluation

10.1 Director Form

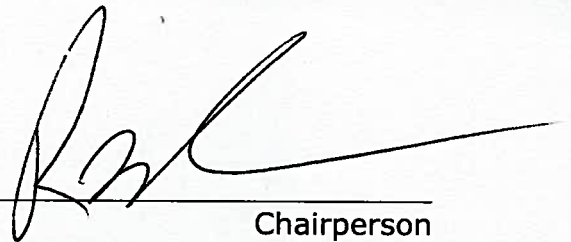
11. Adjournment

11.1 Motion for Adjournment

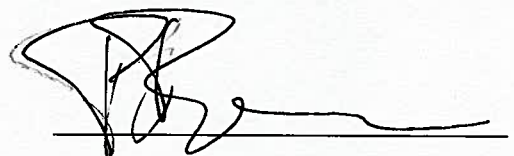
15-030 **MOVED by DIR Yarham to adjourn the meeting at 7:12pm.**

CARRIED

The next regular meeting of the Board will occur on August 20, 2015 at 6:00 p.m at the Town of Ryley Chambers.



Chairperson



CAO/GM