



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

September 10, 2015

Tofield Chambers

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
David Zayonce – Director (Alternate)
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Aaron Hills, CET – VP Operations
Sebastian Rodolfo – Controller
Marilyn Booth – Executive Assistant

GUESTS present at commencement:

Meaghan Colpitts, EIT – Assistant Process Engineer
Tariq Medina, EIT – Assistant Process Engineer
Anne Ruzicka – Communications Coordinator

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:57 pm

2. Additions/Deletions to the Agenda

7.4 – RFD – Authorization for 2016 Capital Equipment Purchases – Addition attachment
7.5 – BDR – Future Office Space Options – Presentation - Deletion
7.6 - RFD – Bruce Lagoon Solids Removal – Contract with Beaver County - Addition
7.7 - RFD – Increase in Capital Cost of Landfill Pole Shed - Addition

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of August 20, 2015

15-047 *MOVED by DIR. Ducherer that the Agenda be approved with changes as circulated.*

CARRIED

4. Regular Reports (Consensus Agenda)

4.1 Strategic Plan Priorities Chart Update

4.2 FUAL – Updated

4.3 Financials

.1 Interim Statements 8 months to August 30, 2015 –
As presented by Sebastian Rodolfo

.2 Capital Projects Update
As presented by Tariq Medina & Meaghan Colpitts

4.4 Operations Update
As presented by Aaron Hills

4.5 Communications Update
As presented by Anne Ruzicka

5. Conferences/Training

5.1 Board Events Calendar - Updated

6. Correspondence

6.1 Ministerial Letter of Approval for Surplus Funds – MSL: 139/15

7. Board Matters

7.1 RFD – Auditor Appointment Fiscal Year 2015

15-048 ***MOVED by DIR. Conquest that Yaremchuk and Annichiaricco Chartered Accountants, be appointed as external financial auditors to the Board of Directors of the Beaver Regional Waste Management Services Commission for the 2015 fiscal year to conduct such audit services as required to comply with the requirements of the Municipal Government Act.***

CARRIED

7.2 RFD – Additional Release of Surplus Funds

15-051 ***MOVED by DIR. Marko that Board approve the release of \$300,000 dividend in the restricted account to unrestricted surplus***

CARRIED

15-052 ***MOVED by CHAIRMAN Yarham that Board approve the release of an additional \$2.3 million surplus for 2015 in accordance with Ministerial Order No. L:139/15 and BMS Policy FIN-011***

CARRIED

7.3 RFD – Mobile Transfer Station Suspension of Service

15-053 ***MOVED by DIR. Zayonce that Management suspend the mobile transfer station services in Bruce and Holden as of October 1.***

CARRIED

7.4 RFD – Authorization for 2016 Capital Equipment Purchases

15-054 ***MOVED by DIR. Ducherer that Management is authorized for 2016 capital equipment purchases in the estimated amount of \$600,000 to allow Operations to order 1 new collection truck (with new waste vessel) and 1 new cab and chassis with re-used waste vessel***

CARRIED

7.5 BDR – Future Office Space Options – Presentation

Please refer to Section 2 – Additions/Deletions to the Agenda

7.6 RFD – Bruce Lagoon Solids Removal – Contract with Beaver County

15-055 *MOVED by DIR. Conquest that the Commission enter into a contract with Beaver County to remove accumulated solids from the Bruce wastewater lagoon for the price of \$66,398.45 + GST using the Commission ceramic membrane system.*

CARRIED

7.7 – RFD – Increase in Capital Cost of Landfill Pole Shed

15-056 *MOVED by DIR. Zayonce that the capital budget allocation for the landfill pole shed be increased to \$550, 000.00 + GST from \$430,000.00 + GST with using savings from other projects.*

CARRIED

8. In-Camera Session

8.1 FOIP

15-057 *MOVED by CHAIRMAN Yarham to go in camera at 7:40PM*

CARRIED

15-058 *MOVED by DIR. Ducherer that the Board come out of camera session 7:58PM.*

CARRIED

9. Motions Arising from In-Camera Session

15-059 *MOVED by DIR Marko that the Board approve the upgrade from Landfill Lead Hand position to Landfill Foreman position as presented.*

CARRIED

10. Meeting Evaluation

10.1 Director Form

11. Adjournment

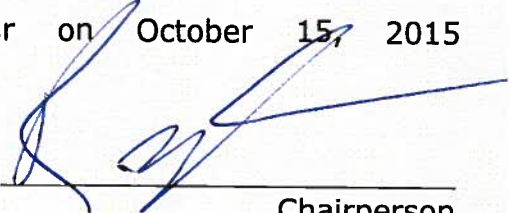
11.1 Motion for Adjournment

15-060 *MOVED by CHAIRMAN YARHAM to adjourn the meeting at 8:00PM.*

CARRIED



The next regular meeting of the Board will occur on October 15, 2015 at 6:00 p.m at Beaver County Chambers.



Chairperson



General Manager