



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

October 15, 2015

Beaver County Chambers

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie - Director
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Aaron Hills, CET – VP Operations
Sebastian Rodolfo – Controller
Mark Lowe – Landfill Manager
Marilyn Booth – Executive Assistant

GUESTS present at commencement:

Meaghan Colpitts, EIT – Assistant Process Engineer
Tariq Medina, EIT – Assistant Process Engineer
Anne Ruzicka – Communications Coordinator

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 6:00 pm

2. Additions/Deletions to the Agenda

N/A

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of September 10, 2015

15-071 *MOVED by Chairman Yarham that the Agenda be approved with changes as circulated.*

CARRIED

4. Regular Reports (Consensus Agenda)

4.1 Strategic Plan Priorities Chart Update

4.2 FUAL – Updated

4.3 Financials

.1 Interim Statements 9 months to September 30, 2015 –

As presented by Sebastian Rodolfo

As a point of interest the GM noted to the Board the level of cash contributions the Commission has made to Municipal units over this fiscal period. Of the over \$11.38 Million in Commission cash expenditures made in this fiscal period, \$3.57 Million have been paid out to the 5 Municipal units or 31% of cash expenditures.

.2 Capital Projects Update
As presented by Tariq Medina & Meaghan Colpitts

4.4 Operations Update
As presented by Aaron Hills

4.5 Communications Update
As presented by Anne Ruzicka

5. Conferences/Training

5.1 Board Events Calendar - Updated

6. Correspondence

6.1 N/A

7. Board Matters

7.1 RFD – Out of County Rural Collection

15-072 *MOVED by DIR. Conquest that rural collection service to existing out of County customers be continued with a rate increase, effective April 1, 2016, from \$30/mth to \$50/mth, pending formal approval by Municipal Affairs while this service continues.*

CARRIED

15-073 *MOVED by DIR. Ducherer that expansion of the rural collection service to 6 out of County waiting list customers, is approved with service to begin only after approval by Municipal Affairs.*

CARRIED

15-074 *MOVED by DIR. Marko that the Board of Directors requests Management to complete an analysis for collection expansion opportunities and present findings and recommendations at the December Board Meeting.*

CARRIED

7.2 RFD – Capitalization of Direct Labour Costs

15-075 *MOVED by DIR. Ritchie that Board approve the capitalization of direct labour costs in accordance with applicable accounting principles and BMS policy effective January 1, 2015 with the appropriate restatement of the 2014 financial statements.*

CARRIED

7.3 BDR – Office Space Analysis – Presentation

As Presented by Pierre Breau – General Manager
The Board directed the General Manager to provide the office space review analysis to the Municipal councils and CAO's for their review and input as to future office space location for the Commission.

7.4 FIO – Adopt-A-Highway

As Presented by Aaron Hills – Vice President of Operations

8. In-Camera Session

8.1 FOIP

15-076 *MOVED by DIR. Marko to go in camera at 8:43PM*

CARRIED

15-077 *MOVED by DIR. Marko to go out of camera at 9:05pm*

CARRIED

9. Motions Arising from In-Camera Session

N/A

10. Meeting Evaluation

10.1 Director Form

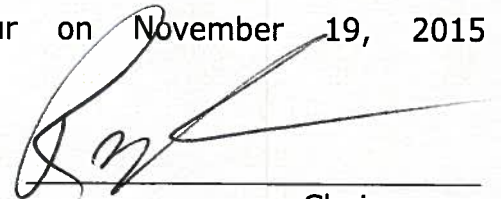
11. Adjournment

11.1 Motion for Adjournment

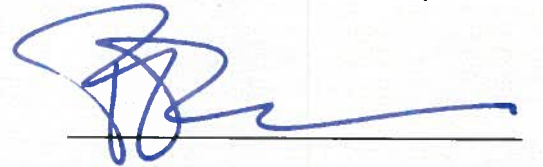
15-078 *MOVED by DIR. Conquest to adjourn the meeting at 9:06PM.*

CARRIED

The next regular meeting of the Board will occur on November 19, 2015 at 6:00 p.m at Holden Chambers.



Chairperson



CAO/GM