



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

November 19, 2015

Holden Chambers

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie – Director
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Aaron Hills, CET – VP Operations
Sebastian Rodolfo – Controller
Marilyn Booth – Executive Assistant

GUESTS present at commencement:

Meaghan Colpitts, EIT – Assistant Process Engineer
Tariq Medina, EIT – Assistant Process Engineer
Anne Ruzicka – Communications Coordinator

ADMINISTRATION not present at commencement:

Mark Lowe – Landfill Manager

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:59 pm

2. Additions/Deletions to the Agenda

2.1 Janet Winsnes for the Village of Ryley: Delegation - proposal for office space:

Ms. Winsnes presented alternative Ryley locations to the Board for future BMS office space. The Board will consider these alternatives in its future discussions. Ms. Winsnes will forward the presentation document to BMS Administration.

2.2 7.3 – FIO Summary of Status of Actions arising from Governance Report.

2.3 7.6 – Chairman Yarham discussion – Alternate Directors

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of October 15, 2015

15-079

MOVED by DIR. Conquest that the Agenda be approved with changes as circulated.

CARRIED

4. Regular Reports (Consensus Agenda)

4.1 Strategic Plan Priorities Chart Update

4.2 FUAL – Updated

4.3 Financials

- .1 Interim Statements 10 months to October 31, 2015 –
As presented by Sebastian Rodolfo
- .2 Capital Projects Update
As presented by Tariq Medina & Meaghan Colpitts

4.4 Operations Update

As presented by Aaron Hills

4.5 Communications Update

As presented by Anne Ruzicka

5. **Conferences/Training**

5.1 Board Events Calendar - Updated

6. **Correspondence**

- 6.1 Ryley Sewage Lagoon Letter
- 6.2 Thank You Letter
- 6.3 Recycling Letter – Town of Tofield

7. **Board Matters**

7.1 RFD – Purchase of Waste Collection Vehicles – City of Medicine Hat

15-080 ***MOVED by DIR. Ducherer that the Board approve the purchase of two used waste collection vehicles from the City of Medicine Hat for the estimated price of \$50,000, plus GST, plus estimated refurbishment cost of \$11,737.56 plus GST and further that a delivery premium of \$24,000, plus GST, be paid to Superior Truck Equipment, Inc. for early delivery of previously purchased new waste collection vehicles.***

CARRIED

7.2 RFD – Purchase of Enterprise Resource Planning (ERP) System

15-081 ***MOVED by DIR. Conquest that the Board approve the purchase and installation of Reflex Enterprise Solution (version 10.5) as quoted per BMS-2015-QA plus additional hardware costs with total budget allocation of \$336,600 plus GST.***

CARRIED

7.3 FIO – Summary of Status of Actions arising from Governance Report

As Presented by Pierre Breau – General Manager

7.4 FIO – Preliminary 2016 Budget

As Presented by Juvy Ceniza – Chief Financial Officer:
Budget presentation for Board approval will be made at December 17, 2015 regular Board meeting.

7.5 RFD – 2016 Purchase of Track Loader

15-082 **MOVED by DIR. Ritchie that the Board approve the allocation of 2016 capital equipment purchase in the estimated amount of \$750,000 to allow Operations to order a new track-type loader. Delivery and expense of the equipment item would be in 2016.**

CARRIED

7.6 Chairman Yarham - Discussion - Alternate Directors:

The Board directed the GM to return at its next meeting, with a proposal on how alternate Directors can be compensated for time spent at BMS Board meetings in order to be kept up to date with ongoing matters.

8. In-Camera Session

8.1 FOIP – N/A

9. Motions Arising from In-Camera Session

N/A

10. Meeting Evaluation

10.1 Director Form

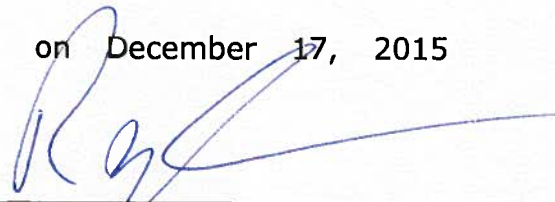
11. Adjournment

11.1 Motion for Adjournment

15-083 **MOVED by CHAIRMAN Yarham to adjourn the meeting at 8:29PM.**

CARRIED

The next regular meeting of the Board will occur on December 17, 2015 at 6:00 p.m at Beaver County Chambers.



Chairperson

GM