

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

January 28, 2016

Tofield Chambers, Tofield

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie – Director
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Aaron Hills, CET – VP Operations
Anne Ruzicka – Communications Coordinator
Sebastian Rodolfo – Controller
Marilyn Booth – Executive Assistant

GUESTS present at commencement:

Meaghan Colpitts, EIT – Assistant Process Engineer
Tariq Medina, EIT – Assistant Process Engineer
Mark Giebelhaus – Alternate Director

ADMINISTRATION not present at commencement:

Mark Lowe – Landfill Manager

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:56 pm.

2. Additions/Deletions to the Agenda

- 2.1 7.3 RFD – Tender Award Recommendation
(Refer to Section 7 for Motion)
- 2.2 7.4 RFD – Contributions for Funding to Beaverhill Players
(Refer to Section 7 for Motion)
- 2.3 7.5 FIO – Strategic Planning Session
(Refer to Section 7 for comments)
- 2.4 Section 6 – Correspondence Letters
 - 6.7 Alberta's Economic Outlook Ad
 - 6.8 Request for Donation Letter – Ryley Pre-School
 - 6.9 Beaverhill Players Sponsorship Letter
 - 6.10 2016 – Viking Bull Riding Event Sponsorship Letter

16 001 *MOVED by DIR. Conquest the Agenda be approved with changes as circulated.*

CARRIED

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of December 17, 2015

16 002 MOVED by DIR. Marko that the Regular Minutes be approved with changes as circulated.

CARRIED

4. Regular Reports (Consensus Agenda)

4.1 Strategic Plan Priorities Chart Update

4.2 FUAL – Updated

4.3 Financials

.1 Interim Statements 2015 Year End.

4.4 Operations Update

As presented by Aaron Hills

4.5 Communications Update

As presented by Anne Ruzicka

5. Conferences/Training

5.1 Board Events Calendar – Updated

6. Correspondence

- 6.1 2016 Annual Municipal Law Seminar Ad
- 6.2 Request for Funds – Biking Trail – Village of Viking
- 6.3 Request for Donations – Village of Viking
- 6.4 Thank You letter – Christmas Hamper – Village of Viking
- 6.5 Thank You Letter – Floral Arrangement – Village Office - Ryley
- 6.6 Request for Donations – Town of Tofield
- 6.7 Alberta Economic Outlook Ad
- 6.8 Request for Donation – Ryley Pre-School
- 6.9 Request for Donation – Beaverhill Players
- 6.10 Request for Donation – 2016 Viking Bull Riding - Viking

7. Board Matters

7.1 RFD – Voluntary RRSP Benefit – HUM-013

16 003 MOVED by DIR. Ducherer that the Board approve the RRSP benefit as presented.

CARRIED

7.2 RFD – Update on Wellness Benefit – HUM-008

16 004 **MOVED by DIR. Ducherer that the Board approve revision of Wellness Benefit Policy (HUM-008) exclusion to read "Clothing, except for athletic shoes and safety-related apparel, is not allowed".**

CARRIED

7.3 RFD – Tender Award Recommendation – BMS-2016-F

16 005 **MOVED by DIR. Ritchie that the Board approve the award for construction of Stage 8-A Landfill Cell to Caburn Contracting Ltd., for a total including contingency of \$2,534,035.25 plus GST.**

CARRIED

7.4 RFD – Contributions for Funding to Beaverhill Players.

16 006 **MOVED by DIR. Marko that the Board approve the contribution to the Beaverhill Players of up to \$300.00 towards an educational visit to Winspear Centre in Edmonton, as well as \$600.00 for purchases of promotional T-shirts and a contribution to digital projection equipment of 50% to a maximum of \$2,500, subject to Beaver County matching BMS' contribution to the Beaverhill Players.**

CARRIED

7.5 FIO – Strategic Planning Session

GM to prepare and present agenda topics for facilitated strategic planning session. To be presented at the February 24, 2016 Board Meeting.

8. In-Camera Session

16 007 **MOVED by DIR. Marko to go in camera at 7:53PM.**

CARRIED

16 008 **MOVED by DIR. Ducherer to go out of camera at 8:42 PM**

CARRIED

9. Motions Arising from In-Camera Session

N/A

10. Meeting Evaluation

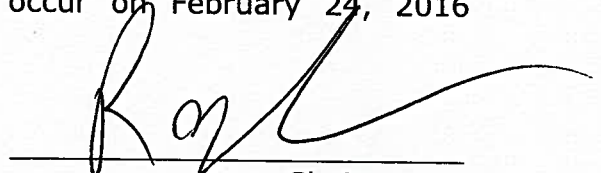
N/A



11. Adjournment

**16 009 MOVED by DIR. Marko to adjourn the meeting
at 8:43 PM**

The next regular meeting of, the Board will occur on February 24, 2016
at 5:30 pm at Village of Ryley office, Ryley.



Chairperson



GM