



## **BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

### **REGULAR MEETING**

**March 17, 2016**

**Tofield Chambers, Tofield, AB**

**6:00 p.m.**

#### COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman  
Brian Ducherer – Vice-Chairman  
Harold Conquest – Director  
Laurel Weisgerber (Alternate for Jason Ritchie)  
Bernie Marko – Director

#### ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager  
Juvy Ceniza, CPA/CMA – Chief Financial Officer  
Aaron Hills, CET – VP Operations  
Mark Lowe – Landfill Manager  
Anne Ruzicka – Communications Coordinator  
Sebastian Rodolfo – Controller  
Marilyn Booth – Executive Assistant

#### GUESTS present at commencement:

Meaghan Colpitts, EIT – Assistant Process Engineer  
Tariq Medina, EIT – Assistant Process Engineer

#### DIRECTORS absent from commencement:

Jason Ritchie - Director

### **1. Call to Order (Regular Meeting)**

CHAIRMAN Yarham called meeting to order at 5:52 pm.

### **2. Additions/Deletions to the Agenda**

2.1 7.4 FIO – Waste Collection Bins Award

**16 029 Moved by DIR. Conquest that the Agenda be approved with changes as circulated.**

**CARRIED**

### **3. Reading and Approval of the Minutes**

3.1 The Minutes of the Regular Meeting of February 24, 2016

**16 030 MOVED by DIR. Ducherer that the Regular Minutes be approved with changes as circulated.**

**CARRIED**

### **4. Regular Reports (Consensus Agenda)**

4.1 FUAL Updated -

4.2 Financials -

As presented by Sebastian Rodolfo

4.3 Operations Update -

As presented by Aaron Hills

4.4 Projects Update -

As presented by Tariq Medina and Meaghan Colpitts

4.5 Communications Update -

As presented by Anne Ruzicka

**5. Conferences/Training**

5.1 Board Events Calendar – Updated

**6. Correspondence**

6.1 Request for Donation – Viking School Parent Council

6.2 Tofield Ministerial Invitation

**7. Board Matters**

7.1 RFD – Micro-Grant Policy

**16 031** ***MOVED by DIR. Conquest that the Board approve the replacement of the Grants for Not-For-Profit Community Organizations Policy (FIN-013) with a new Grant Programs for Not-For-Profit Community Organizations Policy as presented.***

**CARRIED**

7.2 RFD – AIP Metrics for 2016

**16 032** ***MOVED by DIR. Marko that the Board approve the 2016 AIP corporate targets and governance changes as presented.***

**CARRIED**

7.3 BDR – Policy Review – As presented by Pierre Breau – GM  
Topic was to define the best way for the Board to develop and review policies that contribute to good Governance. Per the GM's recommendation, Directors Ducherer and Conquest will assist the GM and CFO in reviewing on-going Board policy development and presenting to the Board for further discussion and approval, as required.

7.4 FIO – Waste Collection Bins Award – As presented by Tariq Medina & Aaron Hills  
The award recommendation was reviewed with the Board per the query of Director Ritchie. Award of the bins was made to Universal Handling for the price of \$225,000 + GST in accordance with Purchasing Policy FIN-009.



8. In-Camera Session

**16 033** **MOVED by DIR. Marko to go in-camera at 8:17PM**

**CARRIED**

**16 034** **MOVED by DIR. Conquest to go out of camera at 8:40PM**

**CARRIED**

9. Motions Arising from In-Camera Session

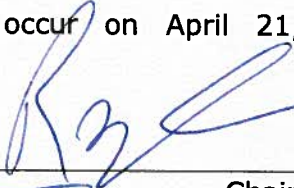
10. Meeting Evaluation

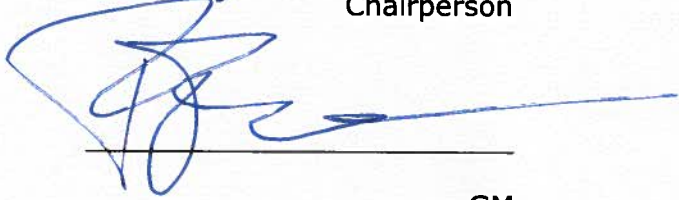
11. Adjournment

**16 035** **MOVED by DIR ALT. Weisgerber to adjourn the meeting at 8:41PM.**

**CARRIED**

The next regular meeting of, the Board will occur on April 21, 2016 at 6:00 pm at Tofield Chambers in Tofield, AB.

  
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Chairperson

  
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GM