



BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

May 19, 2016

Tofield Chambers, Tofield, AB

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

- Ronald Yarham – Chairman
- Brian Ducherer – Vice-Chairman
- Harold Conquest – Director
- Jason Ritchie - Director
- Bernie Marko – Director

ADMINISTRATION present at commencement:

- Pierre Breau, P. Eng. – General Manager
- Aaron Hills, CET – VP Operations
- Anne Ruzicka – Communications Coordinator
- Marilyn Booth – Executive Assistant

ADMINISTRATION not present at commencement:

- Juvy Ceniza, CPA/CMA –Chief Financial Officer
- Mark Lowe – Landfill Manager
- Sebastian Rodolfo – Financial Controller
- Meaghan Colpitts – EIT, Assistant Process Engineer

GUESTS present at commencement:

- Allison Read – Elevate Consulting Ltd.
- Joseph Paul – Elevate Consulting Ltd.

Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:55 pm.

1. Additions/Deletions to the Agenda

- 2.1 7.3 RFD – Holden and Area Bins (in lieu of BDR)

16 042 Moved by DIR. Marko that the Agenda be approved with changes as circulated.

CARRIED

2. Reading and Approval of the Minutes

- 2.1 The Minutes of the Regular Meeting of April 21, 2016

16 044 MOVED by DIR. Conquest that the Regular Minutes be approved with changes as presented.

CARRIED

3. Regular Reports (Consensus Agenda)

- 3.1 FUAL Updated -
- 3.2 Financials Report -

- 4.3 Operations Report -
- 4.4 Communications Report-

16 045 ***MOVED by DIR. Ducherer that the Consensus Agenda be accepted for information as circulated.***

CARRIED

5. Conferences/Training

- 5.1 Board Events Calendar – Updated

6. Quarterly / Annual Reports

7. Board Matters

- 7.1 RFD – Adoption of Strategic Plan Road Map – Presentation by Elevate Consulting.

16 043 ***MOVED by DIR. Conquest that the Board adopt the Strategic Plan Road Map and Action Plan, as presented, and request approval of the Strategic Road Map and Action Plan from each of the member Municipal Councils***

CARRIED

The Board directed staff to consult with municipal member representatives regarding a possible joint Councils Meeting where the Strategic Road map and Action Plan can be presented, and further, that the local MLA's be invited to this presentation.

- 7.2 RFD – Adoption of New Revised Board Policies

16 046 ***MOVED by DIR. Marko that the Board approve the revised policy HUM-003 Staff Learning, Development and Growth, as presented.***

CARRIED

16 047 ***MOVED by DIR. Conquest that the Board approve the revised policy HUM-005 Staff Suspension, Termination, Demotion or Re-assignment, as presented with amendments.***

CARRIED

16 048 ***MOVED by DIR. Ritchie that the Board approve the revised policy FIN-003 Accounting for Tangible Capital Assets, as presented.***

CARRIED

16 049 ***MOVED by DIR. Ducherer that the Board approve the revised policy FIN-005 Debt Management, as presented.***

CARRIED

16 050 ***MOVED by DIR. Conquest that the Board approve the new policy BRD-002 Reports to the Board, as presented.***

CARRIED

- 16 051** **MOVED by DIR. Conquest that the Board approved the new policy BRD-003 Board Policy Review Scheduling, as presented with amendments.**

CARRIED

- 16 052** **MOVED by DIR. Marko that the Board approve the new policy BRD-004 Communications to Municipal Members as Presented.**

CARRIED

7.3 RFD – Holden and Area Bins – Addressing Current Problems

- 16 053** **MOVED by DIR Marko that the Commission place a roll-on/roll-off bin at the Country Bottle Depot operated by Mark Geibelhaus and provide free pick-up and disposal service, as required, for a period lasting from June 1, 2016 to October 31, 2016, with the initiative being reviewed at the October 2016 meeting, in order to provide rural residents living near Holden the opportunity to dispose of their municipal waste, and thereby reduce the use, by rural residents, of village bins for waste disposal, and,**

CARRIED

- 16 054** **MOVED by DIR. Marko that the terms of the service be as presented.**

CARRIED

7.4 RFD – Recycling Challenge Sponsorship Program

- 16 055** **MOVED by DIR. Ducherer that the Recycling Challenge sponsorship program be adopted as presented, for issue in October 2016 during Waste Reduction Week, and that budgeted awards of up to \$5,000 be made to the Challenge winners in April 2017, during Earth Day.**

CARRIED

7.5 BDR – Recycling Services Expansion – Options and Costing.
Communications Coordinator presented the options to implement a recycling collection service to the five municipal member municipalities.

The Board directed staff to consult with the Municipal Members regarding the recycling services options presented, and arrange for presentation of these options to the Councils if requested.



8. In-Camera Session

16 056 **MOVED by Marko to go in camera at 9:11pm**

CARRIED

16 057 **MOVED by DIR. Ducherer to go out of camera at 9:16 pm.**

CARRIED

9. Motions Arising from In-Camera Session

16 058 **MOVED by DIR, Ritchie moved that AIP Metrics for 2016 for the General Manager be approved.**

CARRIED

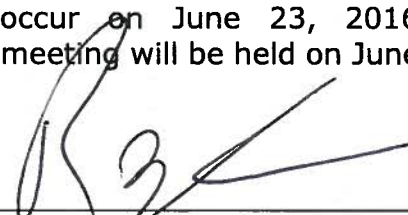
10. Meeting Evaluation – As required.


11. Adjournment

16 059 **MOVED by DIR. Marko to adjourn the meeting at 9:17 pm.**

CARRIED

The next regular meeting of, the Board will occur on June 23, 2016 at 6:00 pm at Holden Chambers, in Holden. A special meeting will be held on June 16, 2016 at the Village of Ryley Office at 6:00pm.



Chairperson

GM