



**BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

**REGULAR MEETING**  
**September 22, 2016**  
**Village of Ryley, Ryley**  
**6:00 p.m.**

COMMISSION DIRECTORS present at commencement:  
Ronald Yarham – Chairman  
Brian Ducherer – Vice-Chairman  
Harold Conquest – Director  
Jason Ritchie - Director  
Mark Geibelhaus – (Alternate for Bernie Marko)

COMMISSION DIRECTORS not present at commencement:  
Bernie Marko - Director

ADMINISTRATION present at commencement:  
Pierre Breau, P. Eng. – General Manager  
Juvy Ceniza, CPA/CMA – Chief Financial Officer  
Anne Ruzicka – Communications Coordinator  
Aaron Hills, CET – VP Operations  
Sebastian Rodolfo – Financial Controller  
Jeanie DeGrande – CHRP, Human Resources/Payroll Manager  
Marilyn Booth – Executive Assistant

ADMINISTRATION not present at commencement:  
Mark Lowe – Landfill Manager

**1. Call to Order (Regular Meeting)**

CHAIRMAN Yarham called meeting to order at 5:44 pm.

**2. Additions/Deletions to the Agenda**

2.1            **5.2            ICD – Policy and Political Risk Course**

**16 113    *MOVED by DIR. Ducherer that the Agenda be approved with changes as presented.***

**CARRIED**

**3. Reading and Approval of the Minutes**

3.1    The Minutes of the Regular Meeting of August 18, 2016

**16 114    *MOVED by DIR. Conquest that the Regular Minutes be approved as presented.***

**CARRIED**

**4. Regular Reports (Consensus Agenda)**

- 4.1    FUAL Updated
- 4.2    Financial Report
- 4.3    Operations Report

**16 115** *MOVED by DIR. Ducherer that the Consensus Agenda be accepted for information as circulated.*

**CARRIED**

**5. Conferences/Training**

5.1 Board Events Calendar – Updated

5.2 ICD – Political and Policy Risk Course:  
Director Conquest discussed the ICD Conference regarding Enterprise Oversight Risk Course with the Board and ask them to consider attendance at a future date in 2017 given BMS plans to become a MCC.

**6. Board Matters**

6.1 RFD – Communications Quarterly Report

**16 116** *MOVED by DIR. Conquest that the Board accept for information, the 2016 Communications Quarterly Report*

**CARRIED**

6.2 RFD – Amendment to PAC By-Law

**16 117** *MOVED by DIR. Ritchie that By-Law 11/2016, a By-Law amending By-Law 4/98 Public Advisory Committee be read a first time;*

**CARRIED**

**16 118** *MOVED by ALT. Geibelhaus that By-Law 11/2016, a By-Law amending By-Law 4/98 Public Advisory Committee be read a second time;*

**CARRIED UNANOMOUSLY**

**16 119** *MOVED by DIR. Conquest that By-Law 11/2016, a By-Law amending By-Law 4/98 Public Advisory Committee be read a third time and approved.*

**CARRIED**

6.3 RFD – 2016 Insurance Report.

**16 120** *MOVED by DIR. Ritchie that the Board accept for information, the 2016 Insurance Report as presented.*

**CARRIED**

6.4 RFD – Adoption of New and Revised Board Policies.

**16 121** *MOVED by DIR. Conquest that the Board approve the revised policy FIN-008 – Investment Policy, as presented;*

**CARRIED**

- 16 122** *MOVED by DIR. Ritchie that the Board approve the new policy, FIN-008A – Banking Authority, as presented;*

**CARRIED**

- 16 123** *MOVED by DIR. Ducherer that the Board approve the revised policy, HUM-004 – Occupational Health & Safety, as presented;*

**CARRIED**

- 16 124** *MOVED by DIR. Conquest that the Board approve the new policy, BRD-015 – General Manager Recruitment and Selection as presented;*

**CARRIED**

- 16 125** *MOVED by DIR. Conquest that the Board approve new policy, BRD-016 – General Manager Employment and Compensation as presented;*

**CARRIED**

- 16 126** *MOVED by ALT. Geibelhaus that the Board approve the new policy, BRD-017 – General Manager Performance Review as presented.*

**CARRIED**

7. In-Camera Session

- 16 127** *MOVED by DIR. Ducherer to go in-camera at 7:26pm.*

**CARRIED**

- 16 128** *MOVED by DIR. Ducherer to go out-of-camera at 8:19pm.*

**CARRIED**

8. Motions Arising from In-Camera Session – N/A

9. Meeting Evaluation Forms Completed

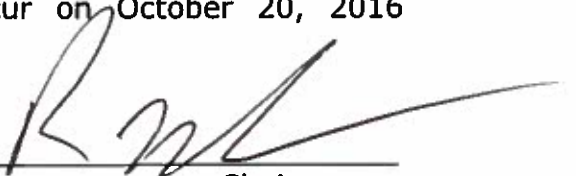
10. Adjournment

- 16 129** *MOVED by Chairman Yarham to adjourn the meeting at 8:20pm.*

**CARRIED**



The next regular meeting of, the Board will occur on October 20, 2016 at 6:00 pm at Tofield Chambers, Tofield.

  
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Chairperson

  
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GM