

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

October 20, 2016

Tofield Chambers, Tofield

6:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ronald Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie – Director
Bernie Marko – Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Anne Ruzicka – Communications Coordinator
Aaron Hills, CET – VP Operations
Sebastian Rodolfo – Financial Controller
Marilyn Booth – Executive Assistant

ADMINISTRATION not present at commencement:

Mark Lowe – Landfill Manager
Jeanie DeGrande – CHRP, Human Resources/Payroll Manager

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:59pm.

2. Additions/Deletions to the Agenda

- 2.1 6.6 FIO – RCA Conference**
- 2.2 6.7 BDR – Steering Committee, Beaver Regional Partnership
– Municipal Controlled Corporation**

**16 130 MOVED by DIR. Ducherer to accept the Agenda
with changes as circulated.**

CARRIED

3. Reading and Approval of the Minutes

- 3.1 The Minutes of the Regular Meeting of September 22, 2016**

**16 131 MOVED by DIR. Conquest that the Regular
Minutes be approved as presented.**

CARRIED

4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated**
- 4.2 Operations Report**
- 4.3 Communications Report**

**16 132 MOVED by DIR. Marko that the Consensus
Agenda be accepted for information as
circulated.**

CARRIED

5. Conferences/Training

5.1 Board Events Calendar – Updated

The Calendar was presented with recommendations for 2017 Board Meeting dates and venues. It was requested that the Board Meetings start time to be at 5PM in 2017 as opposed to 6PM due to Administration office hours being changed to 8am – 4pm as per Motion 16 088.

6. Board Matters

6.1 RFD – Financial Report

16 133 ***MOVED by DIR. Ritchie that the Interim Financial Statements for the Nine Months Ending September 30, 2016 be accepted for information as circulated.***

CARRIED

6.2 RFD – Insurance Premiums Renewal

16 134 ***MOVED by DIR. Marko that the Board approve the Genesis Reciprocal Insurance Exchange Subscriber Agreement dated November 1, 2016 as presented.***

CARRIED

6.3 RFD – Stage 8B Design

16 135 ***MOVED by DIR. Conquest that the consulting engineering firm of AMEC Foster Wheeler be engaged in accordance with their proposal, with an additional 10% contingency allowance, in order to design the Stage 8B landfill cell, for the value of \$113,520.00, plus GST.***

CARRIED

6.4 RFD – Holden Rural Bin

16 136 ***MOVED by DIR. Ducherer that the Commission extend the pilot project for MSW collection for Holden rural residents at the County Bottle Depot, operated by Mark Geibelhaus, to October 31, 2017.***

CARRIED

6.5 RFD – New and Revised Board Policies

16 137 ***MOVED by DIR. Marko that the Board approve the new policy, BRD-019 – Approval of Organizational Changes and Position Roles, as presented;***

CARRIED

- 16 138** ***MOVED by DIR. Conquest that the Board approve the revised policy, HUM-006 – Respectful, Discrimination and Harassment Free Workplace as presented with amendments;***

CARRIED

- 16 139** ***MOVED by DIR. Ritchie that the Board approve the new policy, HUM-014 – Performance Management (PM) and Annual Incentive Plan (AIP), as presented with amendments.***

CARRIED

6.6 FIO – RCA Conference

Director Conquest shared information he took from the RCA Conference held in Jasper, Alberta in 2016 and how recycling is being replaced by the Circular Economy. Director Conquest suggested ways Beaver Municipal Solutions could play key roles in participating either in "Recycling" or "Circular Economy" for long term stability, since landfill tonnages are expected to decrease in the future.

6.7 BDR – Steering Committee, Beaver Regional Partnership – Municipal Controlled Corporation

Chairman Yarham asked the Board and BMS Administration staff to consider having additional meetings to the Regular Monthly meetings, in order to accommodate the Steering Committee with any questions or concerns they may have in a timely manner.

7. In-Camera Session

- 16 140** ***MOVED by DIR. Marko to go in-camera at 7:49pm.***

CARRIED

- 16 141** ***MOVED by DIR. Ducherer to go out-of-camera at 8:25pm.***

CARRIED

8. Motions Arising from In-Camera Session

- 16 142** ***MOVED by DIR. Conquest to have Yvonne Brown be the selected candidate for the Public Advisory Committee vacancy.***

CARRIED

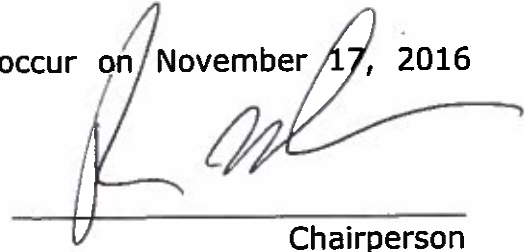
9. Meeting Evaluation Forms - Completed

10. Adjournment

- 16 143** ***MOVED by DIR. Marko to adjourn the meeting at 8:27pm.***

CARRIED

The next regular meeting of, the Board will occur on November 17, 2016 at 6:00 pm at Village of Ryley Office.



Chairperson



GM