

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR MEETING

March 16, 2017

Village of Ryley

5:00 p.m.

COMMISSION DIRECTORS present at commencement:

Ron Yarham – Chairman
Brian Ducherer – Vice-Chairman
Harold Conquest – Director
Jason Ritchie - Director
Bernie Marko - Director

ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager
Juvy Ceniza, CPA/CMA – Chief Financial Officer
Aaron Hills, CET – VP Operations
Jeanie DeGrande, CHRP - Human Resources/Payroll Manager
Anne Ruzicka – Communications Coordinator
Marilyn Booth – Executive Assistant

ADMINISTRATION absent from commencement:

Mark Lowe – Landfill Manager

1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:05 PM .

2. Additions/Deletions to the Agenda

2.1 Deleted 6.5 – RFD – Youth Community Support Grant replaced with FIO by Dir. Conquest regarding Grants

17 029 ***MOVED by DIR. Ducherer to accept the agenda with the changes, as presented.***

CARRIED

3. Reading and Approval of the Minutes

3.1 The Minutes of the Regular Meeting of February 23, 2017

17 030 ***MOVED by DIR. Conquest that the Minutes from the Regular Meeting of February 23, 2017 be approved, as presented.***

CARRIED

4. Regular Reports (Consensus Agenda)

4.1 FUAL Updated
4.2 Financial Report
4.3 Operations Update

17 031 ***MOVED by DIR. Marko that the Consensus Agenda be accepted for information, as circulated.***

CARRIED

5. Conferences/Training

5.1 Board Events Calendar – Updated

6. Board Matters

6.1 RFD – Quarterly Communications Report

17 032 *MOVED by DIR. Ritchie that the Board approve the 2017 Communications Quarterly Report I, as presented.*

CARRIED

Director Conquest suggested that a two page snapshot of Beaver Municipal Solutions' Annual Report be distributed to the public.

6.2 RFD – Quarterly HR/Payroll Report

17 033 *MOVED by DIR. Ducherer that the Board approve the Quarterly HR/Payroll Report, as presented.*

CARRIED

6.3 RFD – AIP Metrics Report

17 034 *MOVED by DIR. Marko that the Board approve the 2017 AIP corporate targets as presented, and that governance changes, as presented be reviewed by the Policy Sub-Committee per HUM-014.*

CARRIED

6.4 BDR – Policy Subcommittee Agenda

17 035 *MOVED by DIR. Ritchie that the Board appoint two Directors to the Policy Subcommittee to work with General Manger and staff. Director Conquest and Vice Chairman Ducherer have volunteered to be on the Policy Subcommittee for 2017.*

CARRIED

6.5 FIO – Distribution of Grants to Organizations.

With regard to the recent BMS grant to the Ryley Fire Department, a discussion was held regarding prior consultation with the BESC. A review of policy FIN-013 – Grants to Not-for-profit Community Organizations, through the Policy Subcommittee, will determine if process changes are recommended for grants to organizations such as fire departments that governed or supported by other agencies or commissions.

7. In-Camera Session – N/A

8. Motions Arising from In-Camera Session


9. Meeting Evaluation Forms - Completed

10. Adjournment

17 036 **MOVED by DIR. Yarham to adjourn the meeting at 6:01 PM**

CARRIED

The next regular meeting of, the Board will occur on April 20, 2017 at 5:00 pm at Village of Ryley Office.



Chairperson



GM