

## **BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

### **REGULAR MEETING**

**APRIL 20, 2017**

**Village of Ryley**

**5:00 p.m.**

#### **COMMISSION DIRECTORS present at commencement:**

Ron Yarham – Chairman  
 Brian Ducherer – Vice-Chairman  
 Harold Conquest – Director  
 Jason Ritchie - Director  
 Bernie Marko - Director

#### **ADMINISTRATION present at commencement:**

Pierre Breau, P. Eng. – General Manager  
 Juvy Ceniza, CPA/CMA – Chief Financial Officer  
 Aaron Hills, CET – VP Operations  
 Jeanie DeGrande, CHRP - Human Resources/Payroll Manager  
 Anne Ruzicka – Communications Coordinator  
 Marilyn Booth – Executive Assistant

#### **ADMINISTRATION absent from commencement:**

Mark Lowe – Landfill Manager  
 Meaghan Neufeld – EIT – Engineering Coordinator

### **1. Call to Order (Regular Meeting)**

CHAIRMAN Yarham called meeting to order at 4:59 PM.

### **2. Additions/Deletions to the Agenda**

|     |          |  |
|-----|----------|--|
| 2.1 | Change   | 6.2 – RFD for Capital Assets was presented as an FIO.            |
| 2.2 | Addition | 6.4 – RFD – Man Van Sponsorship for Tofield's Ride for Dad Event |

**17 037      *MOVED by DIR. Marko to accept the agenda with the changes, as presented.***

**CARRIED**

### **3. Reading and Approval of the Minutes**

3.1    The Minutes of the Regular Meeting of March 16, 2017

**17 038      *MOVED by DIR. Ducherer that the Minutes from the Regular Meeting of March 16, 2017 be approved, as presented.***

**CARRIED**

### **4. Regular Reports (Consensus Agenda)**

4.1    FUAL Updated  
 4.2    Operations Report  
 4.3    Communications Update  
 4.4    Human Resources Update

**17 039** ***MOVED by DIR. Conquest that the Consensus Agenda be accepted for information, as circulated.***

**CARRIED**

**5. Conferences/Training**

5.1 Board Events Calendar – Updated

**6. Board Matters**

6.1 **RFD – Quarterly Financials Report**

**17 040** ***MOVED by DIR. Ritchie that the Board approve the Interim Financial Statements as presented.***

**CARRIED**

6.2 **FIO – Capital Assets over Budget**

On March 9, 2017, BMS purchased a new highway tractor. The estimated budget of \$170,000.00 plus GST. Actual cost of the highway tractor came to \$188,039.00 plus GST, with a difference of \$18,039.00.

BMS Also purchased 2 Light towers in March of 2017. Estimated budget for the light towers was \$25,000.00 plus GST. The final purchase prices of the light towers was \$37,040.36 plus GST, a cost difference of \$12,363.84.

The two items in total are over budget from the original project budgets by \$30,402.84. Funding will be taken from savings in other capital projects leaving the total 2017 capital budget the same before capitalized labor.

6.3 **RFD – 2018 Purchase of New Collection Truck**

**17 041** ***MOVED by DIR. Ducherer that the Board approve the allocation of 2018 capital equipment purchase in the estimated amount of up to \$400,000.00 CAD to allow Engineering to tender and order a new collection truck. Delivery and expense of the equipment would be in 2018.***

**CARRIED**

6.4 **RFD – Man Van Sponsorship for Tofield's Ride for Dad Event**

**17 042** ***MOVED by DIR. Marko that the Board approve \$3000.00 sponsorship from the 2017 Cycle 1 grant funds to bring Calgary Prostate Cancer's "MAN VAN" to Beaver County on June 9 and 10.***

**CARRIED**

**7. In-Camera Session – 6 (1) Two Items**

**17 043** ***MOVED by DIR. Conquest to go in Camera at 5:40 PM***

**CARRIED**

**17 044** ***MOVED by DIR. Ducherer to go out of camera at 6:30 PM.***

**CARRIED**

8. Motions Arising from In-Camera Session

**17 045** *MOVED by DIR. Conquest to approve the rental agreement with Clean Industrial Technologies.*

**CARRIED**

**17 046** *MOVED by DIR. Marko to approve the amendment to the General Managers contract.*

**CARRIED**

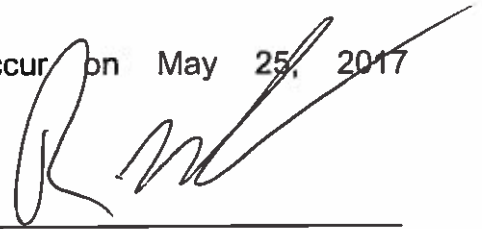
9. Meeting Evaluation Forms - Completed

10. Adjournment

**17 047** *MOVED by DIR. Yarham to adjourn the meeting at 6:32 PM.*

**CARRIED**

The next regular meeting of, the Board will occur on May 25, 2017 at 5:00 pm at Village of Ryley Office.



Chairperson



GM