

## BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

### REGULAR MEETING

May 25, 2017

Village of Ryley

5:00 p.m.

#### COMMISSION DIRECTORS present at commencement:

Ron Yarham – Chairman  
Brian Ducherer – Vice-Chairman  
Harold Conquest – Director  
Jason Ritchie - Director  
Bernie Marko - Director

#### ADMINISTRATION present at commencement:

Pierre Breau, P. Eng. – General Manager  
Juvy Ceniza, CPA/CMA – Chief Financial Officer  
Aaron Hills, CET – VP Operations  
Jeanie DeGrande, CHRP - Human Resources/Payroll Manager  
Meaghan Neufeld – EIT – Engineering Coordinator  
Anne Ruzicka – Communications Coordinator  
Marilyn Booth – Executive Assistant

#### ADMINISTRATION absent from commencement:

Mark Lowe – Landfill Manager

#### 1. Call to Order (Regular Meeting)

CHAIRMAN Yarham called meeting to order at 5:00 PM.

#### 2. Additions/Deletions to the Agenda

**17 048** *MOVED by DIR. Ducherer to accept the agenda, as presented.*

**CARRIED**

#### 3. Reading and Approval of the Minutes

##### 3.1 The Minutes of the Regular Meeting of April 20, 2017

**17 049** *MOVED by DIR. Marko that the Minutes from the Regular Meeting of April 20, 2017 be approved, as presented.*

**CARRIED**

#### 4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated
- 4.2 Financials Update
- 4.3 Communications Update
- 4.4 Human Resources Update

**17 050** *MOVED by DIR. Ritchie that the Consensus Agenda be accepted for information, as circulated.*

**CARRIED**

**5. Conferences/Training**

**5.1 Board Events Calendar – Updated**

**6. Board Matters**

**6.1 RFD – Quarterly Operations Report**

**17 051** ***MOVED by DIR. Ducherer that the Board approve the Quarterly Operations Report as presented.***

**CARRIED**

**6.2 RFD – Application for the Release of Surplus Funds**

**17 052** ***MOVED by DIR. Marko that the Board request Municipal Members for motions supporting the application to Municipal Affairs for the release of surplus funds up to a maximum of \$2M annually in each of the years 2018 to 2020.***

**CARRIED**

**6.3 RFD – 2017 Annual Incentive Program (AIP) Target Metrics**

**17 053** ***MOVED by DIR. Ducherer that the Board approve the 2017 AIP target metrics as presented.***

**CARRIED**

**6.4 FIO – Capital Asset Purchases over Budget – Collection Bins**

Beaver Municipal Solutions purchased 11 Collection Bins for \$159,400.00 plus GST, the purchase was over budget by \$9,400.00. This has not changed the 2017 capital budget of \$8,487M.

**6.5 RFD – Award of Tender BMS-2017-016 Waste Collection Vehicle**

**17 054** ***MOVED by DIR. Ritchie that the Board approve the purchase of a Pak-Mor HLR 33 body on an Auto car ACX64 chassis from Superior Truck Equipment Inc. for the amount of \$353,516.00 plus GST which includes an additional 6-month warranty on the body. The delivery and expense of the equipment will be in 2018.***

**CARRIED**

**6.6 FIO – Lease Agreement with the Agricultural Society.**

Beaver Municipal Solutions believes it appropriate and aligns with its strategic values of community support, by offering two quarters of land SE-11-50-17-4 and SW-11-50-17-4 as well as quarters NE-11-50-17-4 and NW-11-50-17-4 to the Beaver Heritage and Agricultural Society, for a 1 year lease. The proceeds from grain sales will go to the "Fuel the Pool" fundraising project.

**6.7 RFD – Revised Policies as recommended by the Policy Subcommittee**

**17 055** ***MOVED by DIR. Ducherer that the Board approve the revised policy HUM-014 – Performance Management (PM) and Annual Incentive Plan, as presented.***

**CARRIED**

- 17 056** *MOVED by DIR. Marko that the Board approve the revised policy FIN-011 – Distribution of Surplus Funds to Municipal Members, as presented.*

**CARRIED**

- 17 057** *MOVED by DIR. Conquest that the Board approve the revised policy FIN-013 – Grants to Not-for-Profit Community Organizations, as presented.*

**CARRIED**

- 17 058** *MOVED by DIR. Marko that the Board approve the Sub-Committees recommendation to make no changes to FIN-012 – Grants in Lieu of Taxes Policy.*

**CARRIED**

- 17 059** *MOVED by DIR. Marko that the Board approve the Sub-Committees recommendation to make no changes to FIN-014 – Good Neighbor Policy.*

**CARRIED**

7. In-Camera Session – 6 (1) Two Items

- 17 060** *MOVED by DIR. Conquest to go in Camera at 6:03 PM*

**CARRIED**

- 17 061** *MOVED by DIR. Ducherer to go out of camera at 6:55 PM.*

**CARRIED**

8. Motions Arising from In-Camera Session – N/A

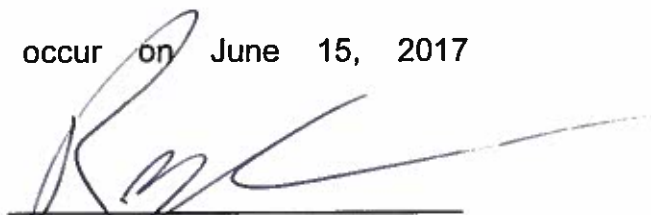
9. Meeting Evaluation Forms - Completed


10. Adjournment

- 17 062** *MOVED by DIR. Marko to adjourn the meeting at 6:56 PM.*

**CARRIED**

The next regular meeting of, the Board will occur on June 15, 2017 at 5:00 pm at Village of Ryley Office.

  
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Chairperson

  
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GM