

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: January 18, 2018
Location: Tofield Chambers
Time: 5:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook
Director: Mark Geibelhaus

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P.Eng
Chief Financial Officer: Juvy Ceniza, CPA/CMA
HR/Payroll Manager: Jeanie DeGrande, CHRP
BDR Manager: Greg Olson
Communications Coordinator: Anne Ruzicka
Engineering Coordinator: Meaghan Neufeld, E.I.T
Landfill Manager: Mark Lowe

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:00 pm.

2. Additions/Deletions to the Agenda

- 2.1 Addition – 6.3 – BDR – Board Disclosure and Transparency Letter
- 2.2 Addition – 5.2 – FIO – Fundraiser – Valentine’s Day Gala

18 001 *Moved by Dir. Conquest to approve the agenda with amendments as presented.*

Carried

3. Reading and Approval of the Minutes from the December 14, 2017 Regular Meeting.

18 002 *Moved by Dir. Smook that the Minutes from the Regular Meeting of December 14, 2017 be approved, as presented.*

Carried

4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated
- 4.2 Financial Update Ending December 31, 2017
- 4.3 Communications Update
- 4.4 Human Resource/Payroll Update

18 003 *Moved by Dir. Ritchie that the Consensus Agenda be accepted for information, as circulated.*

Carried

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5. Conferences/Training

- 5.1 Board Events Calendar – Updated
- 5.2 Valentine's Day Gala Fundraiser.

6. Board Matters

- 6.1 RFD – Quarterly Operations Report

18 004 *Moved by Dir. Giebelhaus that the Quarterly Operations Report be accepted for Information as provided.*

Carried

- 6.2 FIO – Potential Purchase of RR172
BMS are reviewing cost details for a construction agreement regarding the purchase of RR172 between ¼ NE 3-50 and ¼ NW 2-50.
BMS will advise the Board on project development once they become available.

- 6.3 BDR – Board Disclosure and Transparency Letter

18 005 *Moved by Dir. Smook that the Board Policy Sub-Committee be convened to discuss adopting a policy regarding Board Directors' remunerations and expense disclosure, as per the request of Beaver County Council.*

Carried

7. In-Camera Session –

18 006 *Moved by Dir. Giebelhaus to go in-camera at 6:11 PM.*

Carried

18 007 *Moved by Dir. Giebelhaus to go out of camera at 6:35 PM.*

Carried

8. Motions Arising from In-Camera Session - N/A

9. Meeting Evaluation Forms - Completed

10. Adjournment


18 008 *Moved by Chairman Ducherer to adjourn the meeting at 6:36 PM*

Carried

The next Regular meeting of the Board will be on February 22, 2018 in Tofield



Chairperson



GM