

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: May 17, 2018
Location: Village of Holden
Time: 5:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook
Director: Mark Giebelhaus

COMMISSION DIRECTORS absent at commencement:

N/A

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P.Eng, ICD.D
BDR Manager: Greg Olson
HR/Payroll Manager: Jeanie DeGrande, CHRP
PCS: Anne Ruzicka

ADMINISTRATION absent at commencement:

Chief Financial Officer: Juvy Ceniza, CPA/CMA
P/ME: Cam Borton, P. Eng., PMP
ECM: Meaghan Neufeld, M.Sc.E, E.I.T.
Operations Manager: Mark Lowe

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:05 pm.

2. Additions/Deletions to the Agenda

Change 6.4 – Changes to FIO from RFD

18 052 *Moved by Dir. Conquest to approve the agenda with amendments as presented.*

Carried

3. Reading and Approval of the Minutes from the April 25, 2018 Regular Meeting.

18 053 *Moved by Dir. Ritchie that the Minutes from the Regular Meeting of April 25, 2018 be approved, as presented.*

Carried

4. Regular Reports (Consensus Agenda)

4.1 FUAL Updated
4.2 Financial Update ending April 30, 2018.
4.3 Ops Update

18 054 *Moved by Dir. Giebelhaus that the Consensus Agenda be accepted for information, as circulated.*

Carried

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5. Conferences/Training/Correspondence

- 5.1 Board Events Calendar – Updated
Tentative special Board Meeting June 14, 2018 at 1pm – Location to be confirmed.
- 5.2 Policy Sub-Committee scheduling – will determine sub-committee meeting date in for September at the June 14, 2018 special Board Meeting.

6. Board Matters

- 6.1 RFD – Quarterly Communications Report

18 055 *Moved by Dir. Ritchie that the Board receive the 2018 Communications Quarterly Report II for the period February to April, as presented.*

Carried

- 6.2 RFD – Quarterly Human Resource & Payroll Report

18 056 *Moved by Dir. Smook that the Board approve the Quarterly HR/Payroll Report II, as presented.*

Carried

- 6.3 RFD – Revisions to the Employee Handbook

18 057 *Moved by Dir. Ritchie that the Board approve the revisions to the Employee Handbook as presented, dated May 9, 2018.*

Carried

- 6.4 FIO – RFP for Consulting
Board gave direction to General Manager to complete MCC business plan for presentation and review at a Special Board Meeting tentatively called by Chairman Ducherer for Thursday, June 14, 2018, 1:00 pm. Location to be determined.

7. In-Camera Session – FOIP

18 058 *Moved by Chairman Ducherer to go into camera at 6:17 pm.*

Carried

18 061 *Moved by Chairman Ducherer to go out of camera at 7:20 pm.*

Carried

8. Motions Arising from In-Camera Session

18 059 *Moved by Dir. Ritchie that the 2018 AIP scorecard template for the General Manager, be approved, as presented.*

Carried

18 060 *Moved by Dir. Smook that the waste disposal contract with KBL Logistics Ltd. for a one year term with three optional, consecutive one year term renewals, be accepted, as presented.*

Carried

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COMMISSION**

9. Meeting Evaluation Forms - Completed

10. Adjournment

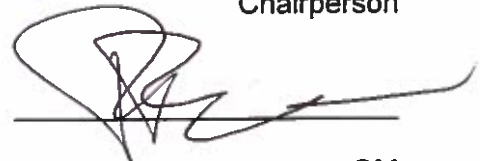
18 062 *Moved by Chairman Ducherer to adjourn the meeting at 7:22 pm.*

Carried

Special Meeting of the Board is called for June 14, 2018 at 1:00 pm at Tofield Chambers
The next Regular meeting of the Board will be on June 21, 2018 at Tofield Chambers.



Chairperson



GM