

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

SPECIAL BOARD MEETING

Date: June 14, 2018
Location: Town of Tofield
Time: 1:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook
Director: Mark Giebelhaus

COMMISSION DIRECTORS absent at commencement:

N/A

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P.Eng, ICD.D
Chief Financial Officer: Juvy Ceniza, CPA/CMA
BDR Manager: Greg Olson
HR/Payroll Manager: Jeanie DeGrande, CHRP
PCS: Anne Ruzicka

ADMINISTRATION absent at commencement:

P/ME: Cam Borton, P. Eng., PMP
ECM: Meaghan Neufeld, M.Sc.E, E.I.T.
Operations Manager: Mark Lowe

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Special Meeting)

Chairman Ducherer called the meeting to order at 1:30 pm.

2. Additions/Deletions to the Agenda

18 063 Moved by Dir. Conquest to approve the agenda as presented.

Carried

3. Regular Reports (Consensus Agenda)

3.1 FUAL Updated

4. Conferences/Training/Correspondence

4.1 Board Events Calendar – Updated

6. Board Matters

6.1 BDR – Commission Bin & Transfer Station Costing

At the April 25, 2018 Board Meeting, Director Giebelhaus requested that Commission Municipal billing fees and Transfer Station costing be reviewed by BMS. General Manager Breau presented a 2016 costing analysis to the Board and has requested they share the findings with their Councils for further discussion at a future Board Meeting.

6.2 FIO – MCC Business Plan

General Manager Breau presented the Board with a draft of the MCC Business Plan. The document included BMS future revenues and explained the need to increase stable, long-term income distribution to municipal ownership.

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Comments on the first draft were made by the Board, and will be incorporated into a revision for the June 21, 2018 meeting.

7. In-Camera Session – FOIP

18 064 *Moved by Chairman Ducherer to go into camera at 4:01 pm.*

Carried

18 065 *Moved by Dir. Ritchie to go out of camera at 4:55 pm.*

Carried

8. Motions Arising from In-Camera Session
N/A

9. Meeting Evaluation Forms - Completed

10. Adjournment

18 066 *Moved by Chairman Ducherer to adjourn the meeting at 4:56 pm.*

Carried

The next Regular meeting of the Board will be on June 21, 2018 at Tofield Chambers.



Chairperson



GM