

## BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

### REGULAR BOARD MEETING

Date: August 23, 2018  
Location: Viking Carena  
Time: 5:00 P.M.

### COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer  
Vice-Chairman: Harold Conquest  
Director: Jason Ritchie  
Director: Kevin Smook  
Director: Mark Giebelhaus

### COMMISSION DIRECTORS absent at commencement:

N/A

### ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P. Eng., ICD.D  
Chief Financial Officer: Juvy Ceniza, CPA/CMA  
HR/Payroll Manager: Jeanie DeGrande, CHRP  
BDR Manager: Greg Olson  
P/ME: Cam Borton, P. Eng., PMP  
PCS: Anne Ruzicka

### ADMINISTRATION absent at commencement:

Operations Manager: Mark Lowe

### MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

#### 1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:10 pm.

#### 2. Additions/Deletions to the Agenda

- 2.1 Addition – 6.8 – Changes to Transfer Station Hours and Times
- 2.2 Deletion – 6.5 – Greenhouse Gas Consultancy
- 2.3 Deletion – 6.6 – Commission Bin and Transfer Station Costing Report
- 2.4 Addition – 6.9 – Seagull Population in Beaver County

18 086 Moved by Dir. Conquest to approve the agenda, with amendments as presented.

Carried

#### 3. Reading and Approval of the Minutes:

- 3.1 Minutes from the June 21, 2018 Regular Board Meeting.

18 087 Moved by Dir. Ritchie that the Minutes from the Regular Meeting of June 21, 2018 be approved, as presented.

Carried

- 3.2 Minutes from July 25, 2018 Special Board Meeting.

18 088 Moved by Dir. Giebelhaus that the Minutes from the Special Board Meeting of July 25, 2018 be approved as presented.

Carried

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### 4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated
- 4.2 Operations Update.

**18 089** *Moved by Dir. Ritchie that the Consensus Agenda be accepted for information, as circulated.*

*Carried*

### 5. Conferences/Training/Correspondence

- 5.1 Board Events Calendar – Updated

**18 090** *Moved by Dir. Smook to reschedule the September 20, 2018 Regular Board Meeting date to Monday, October 1, 2018 at the Village of Ryley Office.*

*Carried*

- 5.2 Scheduling Policy Sub-Committee

General Manager will communicate proposed dates and times to schedule next Policy Sub-Committee with the Board.

### 6. Board Matters

- 6.1 RFD – Quarterly Financial Report.

**18 091** *Moved by Dir. Smook that the Board approve the Quarterly Financial Report for information, as presented.*

*Carried*

- 6.2 RFD – Quarterly Communications Report III.

**18 092** *Moved by Dir. Conquest that the Board approve the Quarterly Communications Report for information, as presented.*

*Carried*

- 6.3 RFD – Quarterly HR/Payroll Report.

**18 093** *Moved by Dir. Ritchie that the Board approve the Quarterly HR/Payroll Report for information, as presented.*

*Carried*

- 6.4 RFD – Multi-Year Landfill Equipment Acquisition Plan.

**18 094** *Moved by Dir. Ritchie that Board authorize issuing tenders for two waste compactors, nominal 55 tonne weight, which if awarded, will be equipment acquisitions in the 2019 capital program;*

*Carried*

**18 095** *Moved by Dir. Giebelhaus that the Board authorize issuing a tender for a crawler tractor (bulldozer), nominal 45 tonne weight, 350 hp power plant, which if awarded, will be an equipment acquisition in the 2019 capital program';*

*Carried*

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**18 096**      *Moved by Dir. Smook that the Board request Municipal Affairs for approval to dispose of the following equipment which is surplus to Commission requirements:*

- *2015 Tana waste compactor, type E520 serial no. AT1079, BMS unit id 109;*
- *2010 Caterpillar crawler loader, type 973D, serial no. CAT0973DHLCP00139, BMS unit id 105;*
- *2013 Caterpillar crawler tractor, type D7E, serial no. CAT00D7ELTJA01151, BMS unit id 107.*

*Carried*

**18 097**      *Moved by Dir. Conquest that the Board authorize issuing a tender for a 16.1 metre (3') walking floor waste hauling trailer, which if awarded, will be an equipment acquisition in the 2018 capital program.*

*Carried*

6.5      FIO – 2017 Capital Carry-over Correction

March 2018, the Board approved as per Motion 18 029, to restrict \$1,679,127 for unfinished 2017 capital projects. Project 2017-017 for Refurbishment of unit 105 (2010 track loader) was inadvertently missed. The remaining budget of \$47,100 should have been included in that carry over.

6.6      RFD – Ditch Diversion and Pond

**18 098**      *Moved by Dir. Ritchie that the Board award the design contract for Ditch Re-Direction and New Storm Pond Design to Wood Environmental & Infrastructure Solutions, a Division of Wood Canada Limited (Wood) for a total of \$111,871.00 plus GST.*

*Carried*

6.7      RFD – Auditor Appointment Y & A.

**18 099**      *Moved by Dir. Conquest that Yaremchuk and Annichiaricco Chartered Accountants be appointed as financial auditors to the Board of Directors of Beaver Regional Waste Management Services Commission for the 2018 fiscal year to conduct such audit services as required to comply with the requirements of the Municipal Government Act.*

*Carried*

6.8      RFD – Transfer Station Hours and Time Changes

**18 100**      *Moved by Dir. Giebelhaus that the Board approve Transfer Station public hours and days to be changed, effective October 1, 2018 to;*

- *Lindbrook – Tuesdays and Saturdays – 10:30am to 5:30pm; Thursdays 11:30am to 6:30pm*
- *Tofield – Wednesdays, Fridays and Saturdays – 10:30am to 5:30pm*
- *Viking – Tuesdays and Saturdays – 10:30am to 5:30pm*
- *Kinsella – Wednesdays and Fridays – 11:00am to 5:00pm*

*Carried*

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6.9 BDR – Seagull Population in Beaver County

Chairman Ducherer communicated concerns regarding the seagull population being diverted from the landfill site with the predatory birds, may be causing the gulls to populate in other areas such as schools and suggested that BMS consider other means of tackling the seagull population to mitigate their migration to other public areas.

7. In-Camera Session – FOIP (2 (16))

**18 101** *Moved by Dir. Ducherer to go in-camera at 7:40 pm.*

*Carried*

**18 102** *Moved by Dir. Conquest to go out of camera at 9:05 pm.*

*Carried*

8. Motions Arising from In-Camera Session

N/A


9. Meeting Evaluation Forms - Completed

10. Adjournment

**18 103** *Moved by Chairman Ducherer to adjourn the meeting at 9:06 pm.*

*Carried*

The next Regular meeting of the Board will be on October 1, 2018 at Village of Ryley.

  
Chairperson

  
GM