

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: October 1, 2018
Location: Village of Ryley Office
Time: 5:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook

COMMISSION DIRECTORS absent at commencement:

Director: Mark Giebelhaus

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P. Eng., ICD.D
HR/Payroll Manager: Jeanie DeGrande, CHRP
Operations Manager: Mark Lowe
BDR Manager: Greg Olson
P/ME: Cam Borton, P. Eng., PMP
PCS: Anne Ruzicka
Financial Controller: Steffany Kuhn, BBA

ADMINISTRATION absent at commencement:

Chief Financial Officer: Juvy Ceniza, CPA/CMA

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:03 pm.

2. Additions/Deletions to the Agenda

18 104 Moved by Dir. Ritchie to approve the agenda as presented.

Carried

3. Reading and Approval of the Minutes:

3.1 Minutes from the August 23, 2018 Regular Board Meeting.

18 105 Moved by Dir. Smook that the Minutes from the Regular Meeting of August 23, 2018 be approved with amendments, as presented.

Carried

4. Regular Reports (Consensus Agenda)

4.1 FUAL Updated
4.2 Financial Update.
4.3 Program/Communication Update
4.4 HRP Update

18 106 Moved by Dir. Conquest that the Consensus Agenda be accepted for information, as circulated.

Carried

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5. Conferences/Training/Correspondence

- 5.1 Board Events Calendar – Updated
- 5.2 Municipal Affairs MSL: 076/18

6. Board Matters

- 6.1 RFD – Quarterly Operations Report.

18 107 *Moved by Dir. Smook that the Board approve the Quarterly Operations Report for information, as presented.*

Carried

- 6.2 RFD – BMS Greenhouse Gas (GHG) Mitigation Strategy.

18 108 *Moved by Dir. Smook that BMS staff prepare a Greenhouse Gas Mitigation Action Plan for presentation to the Board at its November 2018 regular meeting.*

Carried

- 6.3 RFD – Award of Stage 6 Landfill Cell Construction Contract.

18 109 *Moved by Dir. Ritchie that a Letter of Intent be issued to BTO Contracting Ltd. for construction of the Stage 6 Landfill Cell, and the Stage 3 Landfill Cell Final Closure Cap, with a preliminary budget, including contingency, of \$6,240,547, plus GST.*

Carried

18 110 *Moved by Dir. Smook that the soil stripping for the Stage 6 Landfill Cell construction be authorized to begin, at the computed price of \$123,525, plus GST and*

Carried

18 111 *Moved by Dir. Conquest that the final contract pricing, pending successful negotiations with BTO Contracting Ltd., be presented for award using standard CCDC18 construction contract format at the next Board Regular meeting.*

Carried.

- 6.4 RFD – Award of Landfill Equipment Tenders

18 112 *Moved by Dir. Ritchie that the Board approve the purchase of Komatsu – D155AX-8 Track-Type Dozer with Waste Handling Packaging, Winch, Window Screens and Extended Warranty, from SMS Equipment Inc. for the amount of \$1,109,480.00 + GST, and that if the equipment unit can be delivered in the 2018 fiscal year, that, the 2018 and 2019 capital programs be modified accordingly.*

Carried

18 113 *Moved by Dir. Smook that the Board approve the purchase of a TYCROP – Smooth Flow trailer from TYCROP Trailers for the amount of \$127,696.00 + GST.*

Carried

Break *Chairman Ducherer called 5 minute break at 6:25 pm.*

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Chairman Ducherer called meeting back in order at 6:30 pm.

6.5 BDR – MCC Business Plan.

On September 24, 2018, the BMS Steering Committee held a meeting to discuss the BMS Draft MCC Business Plan. BMS Staff to revise the business plan and present to the Board for approval at the October 25, regular Board Meeting in order to present at the November 1, 2018 MCC Steering Committee Meeting.

18 114 *Moved by Dir. Ritchie to recommend to the MCC Steering Committee, that the General Manager or designate of BMS be invited to attend all Steering Committee Meetings.*

Carried

7. In-Camera Session – FOIP (2 (16))

18 115 *Moved by Dir. Ducherer to go in-camera at 7:00 pm.*

Carried

18 117 *Moved by Dir. Conquest to go out of camera at 7:47 pm.*

Carried

8. Motions Arising from In-Camera Session

18 116 *Moved by Dir. Smook that payment be made for cistern improvements at property NE-15-50-17-4, for 70% of the cost of improvements to a max of \$7000.00.*

Carried

9. Meeting Evaluation Forms - Completed

10. Adjournment

18 118 *Moved by Chairman Ducherer to adjourn the meeting at 7:48 pm.*

Carried

The next Regular meeting of the Board will be on October 25, 2018 at Town of Tofield.



Chairperson



GM