

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: October 25, 2018
Location: Tofield Chambers
Time: 5:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook
Director: Mark Giebelhaus

COMMISSION DIRECTORS absent at commencement:

N/A

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P. Eng., ICD.D
Chief Financial Officer: Juvy Ceniza, CPA/CMA
HR/Payroll Manager: Jeanie DeGrande, CHRP
Operations Manager: Mark Lowe
BDR Manager: Greg Olson
P/ME: Cam Borton, P. Eng., PMP
PCS: Anne Ruzicka

ADMINISTRATION absent at commencement:

N/A

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:02 pm.

2. Additions/Deletions to the Agenda

2.1 Deletion – 6.3 – Stage 6 Cell and Stage 3 Capping Construction Contract Approval

18 119 *Moved by Dir. Smook to approve the agenda as presented.*

Carried

3. Reading and Approval of the Minutes:

18 120 *Moved by Dir. Ritchie that the Minutes from the Regular Meeting of October 1, 2018 be approved, as presented.*

Carried

4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated
- 4.2 Financial Update
- 4.3 Operations Update
- 4.4 Program/Communication Update
- 4.5 HRP Update

18 121 *Moved by Dir. Conquest that the Consensus Agenda be accepted for information, as circulated.*

Carried

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5. Conferences/Training/Correspondence

5.1 Board Events Calendar – Updated

18 122 *Moved by Dir. Giebelhaus that the Board call a Special Meeting to take place on Thursday, November 1, 2018 at 1:00 pm to consider recommendations to award various contracts.*

Carried

6. Board Matters

6.1 RFD – MCC Business Plan Revision Approval

18 125 *Moved by Dir. Smook that the Municipally Controlled Corporation (MCC) Business Plan, draft version 2.0, be approved for presentation to the BMS Transition Committee, with recommended changes.*

Carried

6.2 RFD – Compensation Review.

18 126 *Moved by Dir. Smook that BMS staff provide a comparison of the two compensation proposals received supporting the recommendation to award the review study to Lane Caputo, and return a revised report to the Board.*

Carried

6.3 RFD – Equipment Purchase of Compactors

18 127 *Moved by Dir. Ritchie that the Board approve the purchase of a Bomag 1172RB-4 Compactor from Brandt Tractor Ltd. for the amount of \$1,390,500.00 + GST;*

Carried

18 128 *Moved by Dir. Giebelhaus that the Board approve the purchase of a Tana E520 ECO from Superior Truck Equipment Inc. for the amount of \$992,314.00 USD + GST*

Carried

18 129 *Moved by Dir. Conquest that the Board approve the disposal sale of the 2015 TANA waste compactor, type E520s/n AT1079, BMS unit id 109 to Superior Truck Equipment Inc. at the offered trade-in-value of \$185,000.00 USD;*

Carried

18 130 *Moved by Dir. Smook that the Board approve the inclusion of these purchases and disposal in the fiscal 2019 capital asset program;*

Carried

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- 18 131** *Moved by Dir. Ducherer that the Board approve placing proceeds received for the disposal BMS unit id 109 to the Capital (Equipment) Reserve Fund.*

Carried

During presentation of the RFD for award of the landfill compactors, the GM reported new information received regarding the sale proceeds for equipment units 105 and 107 being offered at auction through Ritchie Brothers. Instead of the estimated proceeds of \$400,000 expected from the sale of these two units, the reported net sale prices totaled \$175,000. The reported positive variance of \$91,370 to the budget proposed at the August 23, 2018, is now expected to be a negative variance of \$133,630. The GM advised that projected savings in the 2018 capital program will fund this over-expenditure.

- 18 132** *Moved by Dir. Smook that the negative variance estimated at \$133,630, before GST, resulting from purchase of the compactors and crawler tractor and the sale proceeds of BMS equipment unit no.'s 105, 107 and 109, be recovered from projected savings in the approved 2018 capital program budget, and that a report be presented to the Board at its next regular meeting.*

Carried

6.4 RFD – Policy Subcommittee Recommendations.

- 18 133** *Moved by Dir. Ritchie that new policy FIN-022, Infrastructure Grants to Municipal Entities, be adopted, as presented*

Carried

- 18 134** *Moved by Dir. Smook that existing policy FIN-013, Grants to Not-for-Profit Community Organizations, be amended as presented;*

- 18 135** *Moved by Dir. Conquest that existing policy FIN-012, Payments of Grants in Lieu of Taxes to Municipal Members, be amended as presented:*

Carried

During discussion of the options for one-time infrastructure grant payments to municipal members presented in the RFD, the Board requested that BMS staff return with a report on the fiscal impact on BMS of selecting payments option 2.

- 18 036** *Moved by Dir. Conquest that BMS staff report to the Board at its next regular meeting , the fiscal impact on BMS of paying a one-time per capital infrastructure grant to the town of Tofield, the Village of Ryley, the village of Holden and the town of Viking, per option 2 described in submitted 6.5 RFD 2018.10.25.*

Carried

7. In-Camera Session – FOIP

- 18 123** *Moved by Dir. Ritchie to go in-camera at 6:15 pm.*

Carried

- 18 124** *Moved by Dir. Smook to go out-of-camera at 6:46 pm.*

Carried

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18 137 *Moved by Dir. Smook to go in camera at 7:24 pm.*

Carried

18 138 *Moved by Dir. Smook to go out-of-camera at 7:27 pm.*

Carried

8. Motions Arising from In-Camera Session – N/A

9. Meeting Evaluation Forms - Completed

10. Adjournment

18 139 *Moved by Chairman Ducherer to adjourn the meeting at 7:28 pm.*

Carried

A Special Meeting of the Board will be held on November 1, 2018 at Town of Tofield.
The next Regular meeting of the Board will be on November 22, 2018 at Town of Tofield.



Chairperson



GM