

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: November 22, 2018
Location: Tofield Chambers
Time: 5:00 P.M.

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest
Director: Jason Ritchie
Director: Kevin Smook
Director: Mark Giebelhaus

COMMISSION DIRECTORS absent at commencement:

N/A

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P. Eng., ICD.D
Chief Financial Officer: Juvy Ceniza, CPA/CMA
HR/Payroll Manager: Jeanie DeGrande, CHRP
Operations Manager: Mark Lowe
BDR Manager: Greg Olson
PCS: Anne Ruzicka

ADMINISTRATION absent at commencement:

P/ME Cam Borton, P. Eng., PMP

MINUTES OF MEETING:

Executive Assistant: Marilyn Booth

1. Call to Order (Regular Meeting)

Chairman Ducherer called the meeting to order at 5:10 pm.

2. Additions/Deletions to the Agenda

18 148 *Moved by Dir. Ritchie to approve the agenda as presented.*

Carried

3. Reading and Approval of the Minutes:

3.1 Minutes of the Regular Meeting of October 25, 2018

18 149 *Moved by Dir. Giebelhaus that the Minutes from the Regular Meeting of October 25, 2018 be approved, as presented.*

Carried

3.2 Minutes of the Special Meeting of November 1, 2018.

18 150 *Moved by Dir. Giebelhaus that the Minutes of the Special Meeting of November 1, 2018 be approved, as presented.*

Carried

4. Regular Reports (Consensus Agenda)

- 4.1 FUAL Updated
- 4.2 Operations Update
- 4.3 Program/Communication Update
- 4.4 HRP Update

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18 151 *Moved by Dir. Ritchie that the Consensus Agenda be accepted for information, as circulated.*

Carried

5. Conferences/Training/Correspondence

5.1 Board Events Calendar – Updated

5.2 2019 Board Meeting Schedule

Board directed staff to review proposed 2019 meeting schedule and present discussed modifications at next Regular Board Meeting.

6. Board Matters

6.1 RFD – 2019 Budget

18 152 *Moved by Dir. Conquest that the Board approve the 2019 operating and capital budgets as presented, (Schedules A and B-2) with 1.8% COLA employee payroll increase effective January 1, 2019;*

Carried

18 153 *Moved by Dir. Ritchie that the Board approve the 2019 waste management fees as presented, (Schedule D);*

Carried

18 154 *Moved by Dir. Smook that the Board approve extension of existing contract terms and conditions, and rates, with municipal members through to December 31, 2019.*

Carried

6.2 RFD – Landfill Gas Feasibility Study.

18 155 *Moved by Dir. Giebelhaus that the Board award Request for Proposals (RFP) BMS-2018-026, Landfill Gas Collection and Utilization System Feasibility Assessment, to GHD Limited, in accordance with their proposal, with an additional 10% contingency allowance, for a total of \$56,439.08, plus GST.*

Carried

6.3 RFD – New Metal Recycling Agreement for 2019 Service.

18 156 *Moved by Dir. Smook that the crushing and salvaging services for Beaver Municipal Solutions be awarded to K & K Recycling Services for a 1 year contract commencing February/March 2019, for an estimated amount of \$6,000.00 yearly, plus GST, as presented.*

Carried

6.4 RFD – Residual Waste Amendment


18 157 *Moved by Dir. Smook that the Board approve Amendment No. 2 to the waste disposal contract with the City of Edmonton for the period August 15, 2018 to December 31, 2019, with an estimated value of \$689,500 per year, for disposal of waste containing asphalt shingles, construction and demolition fines and compost processing residuals.*

Carried


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- 6.5 FIO – Follow Up Action List (FUAL) 2018 Wrap-up.
Board gave direction to GM to complete the Follow-up Action List (FUAL) as presented, with addition of a request for presentation of a fee for service plan for out-of-county residents using BMS Transfer Stations.
7. In- Session – FOIP
- 18 158** *Motion to go In-session moved by Dir. Smook at 8:42pm.*
- Carried*
- 18 159** *Motion to go out-of-session moved by Dir. Giebelhaus at 9:15pm*
- Carried*
- 18 160** *Motion to notify public to return to open meeting moved by Dir. Conquest at 9:16pm.*
- Carried*
- 18 161** *Motion to re-convene moved by Dir. Ritchie at 9:17pm.*
- Carried*
8. Motions Arising from Out-of-Session – N/A
- 18 162** *Moved by Dir. Ritchie that the Board approved the appointments of Mark Svenson and Zsuzsanna Hemperger to a two year term on the Public Advisory Committee, effective January 1, 2019.*
9. Meeting Evaluation Forms - Completed
10. Adjournment
- 18 163** *Moved by Chairman Ducherer to adjourn the meeting at 9:19pm.*
- Carried*

The next Regular meeting of the Board will be December 13, 2018.



Chairperson



GM