

BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

REGULAR BOARD MEETING

Date: April 16, 2020
Location: Zoom - Tele-Conference
Live Stream: BMS Facebook
Time: 10:00 am

COMMISSION DIRECTORS present at commencement:

Chairman: Brian Ducherer
Vice-Chairman: Harold Conquest, BSc, ICD.D
Director: Jason Ritchie, BBA, ICD.D
Director: Kevin Smook

COMMISSION DIRECTORS absent at commencement:

Director: Mark Giebelhaus

ADMINISTRATION present at commencement:

General Manager: Pierre Breau, P. Eng., ICD.D
Chief Financial Officer: Juvy Ceniza, CPA/CMA
HR/Payroll Manager: Jeanie DeGrande, CHRP
BDM: Greg Olson
PCS: Anne Ruzicka
P&C Assistant: Andrew Sorenson
EA: Marilyn Booth
Eng: Megan McBain-Tannas, E.I.T

ADMINISTRATION absent at commencement:

N/A

1. Call to Order (Regular Meeting)

Chairman Ducherer called the Meeting to order at 10:05 am.

2. Additions/Deletion/Changes to the Agenda

- 2.1 Added to 6.4 – Discussion on the Cumulative Effects Presentation
- 2.2 Added to Section 8 – FOIP – Section 19

20 050 Moved by Dir. Conquest to approve the agenda, with amendments.

Carried

3. Reading and Approval of the Minutes:

- 3.1 Minutes of the Regular Meeting of March 26, 2020.

20 051 Moved by Dir. Smook that the Minutes from the Regular Meeting of March 26, 2020, be approved, with amendments.

Carried

4. Regular Reports – Consensus Agenda

- 4.1 Follow up Action List (FUAL)

20 052 Moved by Dir. Ritchie to approve the Consensus Agenda for information, as circulated.

Carried

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5. Conferences/Training/Correspondence

5.1 Calendar of Events

Director Giebelhaus joined meeting at 10:15 am

Vice Chairman Conquest hosted meeting from 10:12 am until Chairman Ducherer was able to rejoin meeting at 10:25 am.

6. Board Matters

6.1 RFD – Quarterly Financial Report

Chairman Ducherer called a 5 minute break at 10:54 am for BMS Staff to prepare for in-session

Chairman Ducherer called meeting back to order at 10:59 am

20 053 *Motion to go in-session moved by Dir. Ritchie at 11:00 am.*

Carried

20 054 *Motion to go out-of-session moved by Chair Ducherer at 12:28 pm.*

Carried

20 055 *Motion to notify the public to return to open meeting moved by Chair Ducherer at 12:29 pm.*

Carried

Director Ritchie exited meeting at 12:10 pm

Chairman Ducherer called 5 minute break at 12:30 pm

Chairman Ducherer called meeting back to order at 12:35 pm

20 056 *Moved by Dir. Giebelhaus that the Interim Quarterly Financial Statements, for the three month period ending March 31, 2020, be accepted, as presented.*

Carried

6.2 RFD – Award of Dozer Tender – BMS-2020-005

6.3 RFD – Corporate Valuation Services

12 057 *Moved by Dir. Smook to defer 6.2 and 6.3 of this agenda to the next Regular Board Meeting of May 21, 2020.*

Carried

6.4 RFD – MCC Business Plan Revisions

20 058 *Moved by Dir. Conquest that the MCC Business Plan recommended edits (Version 6 to Version 7) be accepted and communicated to the MCC Steering Committee for its consideration.*

Carried

Discussion regarding Cumulative Effects Presentation –
GM informed Board that the mitigation of cumulative affects is a work in

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progress. The Cumulative Effects presentation is to be posted on BMS/Claystone website. The presentation will be given to Beaver County and the MCC Steering Committee on April 20 and 21, 2020, respectively.

20 059 *Moved by Chair Ducherer that a Special In-Closed Session meeting of the Board to be held on April 29, 2020 at 9:00 am.*

Carried

6.5 FIO – Covid-19 Plan

GM updated the Board on Covid-19 and BMS.

- No BMS staff have tested positive for the virus to date.
- No staffing changes to report
- HHW round up has been cancelled for the year
- Administration staff continues to work remotely from home
- Engineering has taken precautionary measures to protect the scale attendants, by inserting plastic shielding. BMS will continue to communicate all Covid-19 information to staff, municipalities and Board as it becomes available.
- Regular communiques will continue to be issued to Directors weekdays, at 3pm.

7. Closed Session –

20 060 *Motion to go in-session moved by Chair Ducherer at 1:02 pm.*

Carried

20 061 *Motion to go out-of-session moved by Chair Ducherer at 1:03 pm.*

Carried

20 062 *Motion to notify the public to return to open meeting moved by Chair Ducherer at 1:04 pm.*

Carried

8. Motion arising from Closed Session –

9. Meeting Evaluation Forms – N/A

10. Adjournment


20 063 *Moved by Chair Ducherer to adjourn the meeting at 1:05 pm.*

Carried

The next Regular Meeting of the Board will be May 21, 2020, 10:00 am via teleconference, Live Stream presentation at www.facebook.com/beavermunicipalsolutions.



Chairperson



GM