

## **BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

### **SPECIAL BOARD MEETING**

**Date:** June 4, 2020  
**Location:** Zoom - Tele-Conference  
**Live Stream:** BMS Facebook  
**Time:** 9:00 AM

### **COMMISSION DIRECTORS present at commencement:**

**Chairman:** Brian Ducherer  
**Vice-Chairman:** Harold Conquest, BSc, ICD.D  
**Director:** Jason Ritchie, BBA, ICD.D  
**Director:** Kevin Smook  
**Director:** Mark Giebelhaus

### **ADMINISTRATION present at commencement:**

**General Manager:** Pierre Breau, P. Eng., ICD.D  
**Chief Financial Officer: HR/Payroll** Juvy Ceniza, CPA/CMA  
**Manager: ENG:** Jeanie DeGrande. CHRP  
**BDM:** Megan McBain-Tannis.,  
**PCS** E.I.T Greg Olson  
**P&C Assistant** Anne Ruzicka  
**EA** Andrew Sorenson  
Marilyn Booth

### **GUESTS present at commencement:**

**New West Public Affairs:** Keith McLaughlin

#### **1. Call to Order (Special Meeting)**

Chairman Ducherer called the Meeting to order at 9:10 am.

#### **2. Additions/Deletions to Agenda**

- 2.1 Addition – 3.4 - RFD – Administrative Office Building
- 2.2 Addition to Closed Session

**20 089 Moved by Dir. Smook that the Agenda be approved with amendments.**

**Carried**

#### **3. Board Matters**

- 3.1 BDR – Good Neighbour Grant Payments  
The GM presented a Board Direction Request to the Board on how to move forward with the Good Neighbour Grant Payments to the Municipal Members.  
Direction was made that GM Breau speak with the CAO's and follow up with Board for the June 18, 2020, regularly scheduled Board Meeting.

**Chairman Ducherer called for break at 9:54 am.**

In - Closed Session

**20 090 Motion to go in-session moved by Chair Ducherer at 10:07 am**

**Carried**

**20 091 Motion to go out-of-session moved by Chair Ducherer at 12:05 pm**

**Carried**

## **BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

**20 092** *Motion to notify the public to return to open meeting moved by Chair Ducherer at 12:07 pm*

*Carried*

**3.2** BDR – AIP Metrics

The GM provided a verbal update on administration work on development of metrics for 2020 including new productivity targets. An RFD on the recommended metrics and targets, will be presented at the regular Board meeting of June 18, 2020.

**3.3** FIO – Willow Project Update

The GM provided a verbal update on the project regarding the condition of the existing willow plantation located at W4-17-51-4S-1/2. Additional information regarding costs to re-develop the plantation is pending receipt. A written report will be prepared for presentation at the regular Board meeting of June 18, 2020.

**3.4** RFD – Administrative Office Building – Construction Award (Added item)

The GM provided an update on the status of the application for infrastructure grants submitted May 14, 2020, to the Government of Alberta. The grant request was related to capital projects for 2020 valued at \$4.1 million. Comments were received, though not officially confirmed, that GoA municipal infrastructure grants in 2020 for “shovel-ready” projects would be managed through the existing MSI program. RSC’s are not eligible for this program. The administration building project is a “shovel-ready” project, tenders have been received and are within the 2020 capital program budget, BMS revenue forecasts are that 2020 targets can be achieved and that capital program can be funded and the project is required.

BMS will continue to pursue grants for capital projects where opportunities exist.

**20 093** *Moved by Chair Ducherer that:*

- *the award of construction for the new Administration Building to Jen-Col Construction Ltd. for \$2,321,825, executing the stipulated price option under CCDC-5B contract;*
- *an increase in capital funds for a construction contingency in 2020 for \$101,620*

*Carried*

**4. Motion arising from Closed Session**

**4.1** **20 094** *Moved by Dir. Ritchie that the recommended changes to the employment agreement affecting full-time hauling operator employees be approved.*

*Carried*

**4.2** **20 095** *Moved by Chair Ducherer that the May 2020 Preliminary Income Statement be received for information, as presented.*

*Carried*

**5. Adjournment**

**20 096** *Moved by Chair Ducherer to adjourn the meeting at 12:25 pm.*

*Carried*

## **BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION**

The next Regular Meeting of the Board will be June 18, 2020 at 9:00 am via teleconference, Live Stream presentation at [www.facebook.com/beavermunicipalsolutions](http://www.facebook.com/beavermunicipalsolutions).



Chairperson



GM

DRAFT