

## BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

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### REGULAR BOARD MEETING

**Date:** August 31, 2020  
**Location:** Zoom - Tele-Conference  
**Live Stream:** BMS Facebook  
**Time:** 9:00 am

### COMMISSION DIRECTORS present at commencement:

**Chairman:** Brian Ducherer  
**Vice-Chairman:** Harold Conquest, BSc, ICD.D  
**Director:** Kevin Smook  
**Director:** Mark Giebelhaus

### COMMISSION DIRECTORS not present at commencement:

**Director:** Jason Ritchie, BBA, ICD.D

### ADMINISTRATION present at commencement:

**General Manager:** Pierre Breau, P. Eng., ICD.D  
**Chief Financial Officer:** Juvy Ceniza, CPA/CMA  
**EA** Marilyn Booth

### GUESTS at commencement:

**RMRF:** Allan Farmer  
**RMRF:** Tamara Korassa  
**McGowan and Associates:** John McGowan

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#### 1. Call to Order (Regular Meeting)

Chairman Ducherer called the Meeting to order at 9:05 am.

#### 2. Additions/Deletion/Changes to the Agenda

**20 145** *Moved by Dir. Conquest to approve the agenda, as presented*

*Carried*

#### 3. Reading and Approval of the Minutes:

3.1 Minutes of the Regular Meeting of August 20, 2020.

**20 146** *Moved by Dir. Smook that the Minutes from the Regular Meeting of August 20, 2020, be approved, as presented.*

*Carried*

#### 4. Board Matters

4.1 RFD – Repeal of By-law 12/2020 to correct Error and First, Second and Third Readings of Replacement By-Law 13/2020

**20 147** *Moved by Dir. Giebelhaus the First Reading of By-law 13/2020, a by-law amending Disestablishment By-law 12/2020.*

*Carried*

**20 148** *Moved by Dir. Conquest the Second Reading of By-law 13/2020, a by-law amending Disestablishment By-law 12/2020.*

*Carried*

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**20 149** *Moved by Chairman Ducherer to proceed to the Third Reading of By-law 13/2020, a by-law amending Disestablishment By-law 12/2020.*

*Carried Unanimously*

**20 150** *Moved by Dir. Smook to approve the final and Third Reading of By-law 13/2020, a by-law amending Disestablishment By-law 12/2020.*

*Carried*

4.2 FIO – Update on Claystone Waste incorporation and transfer and operating agreements.

The CFO updated the Commission Board on the processes in place for the transformation from the Commission to Claystone Waste.

- Claystone email is in place, staff still receiving email via beavermunicipal.com
- The Communications team is working with shareholders and stakeholders on the transformation to Claystone Waste Ltd.
- LAPP eligible employees remain on Commission payroll and are charged through to Claystone Waste until Claystone is approved as a LAPP-eligible employer
- Claystone Waste Ltd, is applying for the National Carrier license under same name as it is currently under Beaver Municipal Solutions. In meantime, Commission charges through equipment use to Claystone
- AEP landfill permit remains with Commission. Operating and Management Agreement governs right of Claystone to use landfill. Re-assignment of landfill permit to Claystone is in progress.

5. **Closed Session – N/A**


6. **Motions arising from Closed Session – N/A**


7. **Adjournment**

**20 151** *Moved by Chair Ducherer to adjourn the meeting at 9:30 am.*

*Carried*

Next Meeting of the BMS Board - TBD

  
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Chairperson

  
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GM