

## BEAVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

**ORGANIZATIONAL MEETING**

**Date:** November 30, 2020  
**Location:** Zoom Tele-Conference  
**Time:** 9:00 AM

**COMMISSION DIRECTORS present at commencement:**

**Chairman:** Brian Ducherer  
**Vice-Chairman:** Harold Conquest, BSc, ICD.D  
**Director:** Dana Ewashko in for Jason Ritchie  
**Director:** Kevin Smook  
**Director:** Mark Giebelhaus

**COMMISSION DIRECTORS absent at commencement:**

**Director:** Jason Ritchie

**ADMINISTRATION present at commencement:**

**CEO:** Pierre Breau, P. Eng., ICD.D

**MINUTES OF MEETING:**

**Executive Assistant:** Marilyn Booth

**1. Commencement**

General Manager Breau called the Organizational meeting to order at 9:02 am. The purpose of the meeting was to confirm municipal member appointments to the Board and appoint a Board Chairman and Vice-Chairman for the upcoming 2021 year.

Confirmation of Municipal Member Board Director Appointment

Letters have been received from the municipal members confirming Director and Alternate Director appointments for the upcoming year as follows.

Municipalities	Director's	Alternates
Village of Ryley	Brian Ducherer	Terry Magnuson
Town of Tofield	Harold Conquest	Deb Dueck
Town of Viking	Jason Ritchie	Dana Ewashko
Beaver County	Kevin Smook	Barry Bruce
Village of Holden	Mark Giebelhaus	Steven Marusiak

CEO Breau called three times for nominations from the Board of Directors for the position of Chairman. At the end of the first call, Director Conquest nominated Director Ducherer for the Chairman position. No other nominations were forthcoming.

**2. Vote for Board Chairman**

Chairman Ducherer accepted the position of Chairman by acclamation. CEO Breau announced Director Ducherer as Chairman.

**3. Selection of Board Vice-Chairman**

Chairman Ducherer called three times for nominations from the Board of Directors for the position of Vice Chairman. At the end of the first call, Chairman Ducherer nominated Harold Conquest for the Vice Chairman position. No other nominations were forthcoming.

**4. Vote for Board Vice-Chairman**

Director Conquest accepted the position of Vice Chairman by acclamation. Chairman Ducherer announced Director Conquest as Vice Chairman.

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5. Updates: (Verbal)

1. Status of Master Transfer Agreement between BMS and CWL.

CEO updated the Board on the pending permits still expected to complete the Claystone Waste transition.

- a) AEP
- b) Diversion Ditch
- c) Kidney Pond

2. Approval of Minutes from August 31, 2020 Special Board Meeting

**20 152 Moved by Dir. Giebelhaus to approve the Minutes from August 31, 2020 Special Board Meeting with amendments.**

**Carried**

3. Status of Operating and Management Agreement between BMS and CWL.

CEO updated Board on the status that LAPP employees and landfill transfer of employees from BMS to Claystone Waste are expected for January 1, 2021.

6. Discussion and Recommendations: (Verbal)

1. Budget meeting date for BMS 2021 – December 11, 2020, virtual 9am.

**20 153 Moved by Dir. Smook that the Board meet on December 11, 2020 at 9 am, via Zoom, to discuss BMS 2021 budget.**

**Carried**

2. Receipt of audited financial statements for BMS 2020 – tentative date, February 17, 2021 (pending auditor confirmation).

**20 154 Moved by Dir. Smook that the Board meet on February 18, 2021, via Zoom, to discuss the audited financial statements for BMS 2020. Time for the meeting is to be determined.**

**Carried**

7. Other Matters

- a. Director Conquest requested financial assistance in paving project of Tofield for Highway 626 to 854. CEO suggested that Director Conquest discuss matter with Anne Ruzicka, CWL's Projects and Communication Supervisor.
- b. CEO Breau mentioned to the Board that two CWL employees have been tested positive for Covid-19. One employee is a remote access worker and has no physical contact with other employees and is recovering at home. Second employee is an on-site worker, who subjected 6 other employees to the virus, but all testing on those employees has come back as negative. The employee with the virus is recovering from home. None of the employees affected with the virus have required hospital care.

8. Adjournment

With no further topics to discuss, Chairman Ducherer called for adjournment at 9:41 am.

**BEAVER REGIONAL WASTE MANAGEMENT SERVICES  
COMMISSION**



Chairperson



CEO

Next Meeting with the BMS Board  
Friday, December 11, 2020 at 9:00 am